# Pre-Proposal Meeting:

RFQ-2951 - PROFESSIONAL ENGINEERING SERVICES FOR THE PRE-DEVELOPMENT DESIGN OF GREENS BAYOU TERMINAL

September 19, 2023 10:00 a.m. PORT HOUSTON



# **AGENDA**

- 1. Pre-Proposal Meeting House Rules
- 2. Introductions
- 3. Business Equity
- 4. Procurement Services
- 5. Selection Criteria
- 6. Project Scope
- 7. Questions



## PRE-PROPOSAL MEETING HOUSE RULES

- Attendees will begin the meeting in listen-only mode.
- There will be a Q&A session at the end of today's presentation.
- If you have any questions during the presentation, you may submit your Questions through the Teams Chat feature and they will be addressed at the end of the presentation.
- This presentation recording will be posted on the BuySpeed homepage under "Pre-Bid/Proposal Conference Information."



## PHA Personnel:

Roger Hoh – Director, Project & Construction Management Josh Keller- Project Manager, Project & Construction Management Yvette Camel-Smith – Director, Procurement Services Alberto Foster- Manager Contracts, Procurement Services Sommer Freeman – Contract Administrator, Procurement Dr. Sabeeta Bidasie-Singh - Director, Business Equity Brenda Ruiz – Manager, Business Equity Nicole Jones – Compliance Analyst, Business Equity Eduardo Mejia – Compliance Analyst, Business Equity



# PORT COMMISSION



Ric Campo
Chairman of the Port Commission



Dean E. Corgey Commissioner



Roy D. Mease Commissioner



Clyde Fitzgerald Commissioner



Wendy Montoya Cloonan Commissioner



Stephen H. DonCarlos
Commissioner



Cheryl D. Creuzot
Commissioner





# BUSINESS EQUITY S/MWBE INITIATIVE

- Business Equity Division provides
   resources to small, minority- and woman-owned
   businesses (S/MWBE) seeking to participate in Port
   Houston procurements and contracts.
- Port Houston promotes business opportunities for all sectors of the community and recognizes the importance of vendor and suppler diversity in its contracts.
- Port Houston has established an organizational 35% Small Business participation goal and a 30% Minorityand Woman Business Enterprise (MWBE) aspirational goal.





## BUSINESS ENTERPRISE DEFINITIONS

#### **Small Business Enterprise (SBE)**

- Gross revenues or number of employees, averaged over the past three years does not exceed the size standards defined by SBA.
- The net worth of the owner must be less than \$1.32 million, excluding the owner's primary residence and assets of the business.

#### **Minority Business Enterprise (MBE)**

- At least 51% Owned by one or more Minority Individuals, or at least 51% of the equity is Owned by one or more Minority Individuals.
- Both the management and daily business operations are carried out and controlled by one or more of the Minority Individuals who own it.

#### **Woman-Owned Business Enterprise (WBE)**

- At least 51% Owned by one or more Women, or at least 51% of the equity is Owned by one or more Women
- Both the management and daily business operations are carried out and controlled by one or more of the Women vince own it.

# CERTIFYING PARTNERS

- City of Houston \*
- Houston Minority Supplier Development Council
- METRO \*
- National Minority Supplier Development Council & Affiliates
- Small Business Administration 8(a) \*
- South Central Texas Regional Certification Agency SCTRCA \*
- Texas Comptroller of Public Accounts HUB Certification
- Texas Department of Transportation TxDOT \*
- Women's Business Enterprise Alliance
- Women's Business Enterprise National Council & Affiliates
   WBENC

















<sup>\*</sup> No fee to apply

# PORT HOUSTON S/MWBE ENROLLMENT DIRECTORY

How do I identify Port Houston enrolled small, minority- and woman-owned businesses (S/MWBE)?

Search for businesses in 2 easy steps:

1. Visit https://porthouston.smwbe.com Under the section on the

left labeled Small, Minority and Woman Owned Business

Directory and Online Application select the blue button labeled,

"Find a S/MWBE Firm".

2. You will need to complete at least one of the fields in the popup

window titled, Port Houston S/MWBE Enrollment Directory and Search.



OUR MAIN SITE

? CONTACTS AND SUPPORT



#### SMALL, MINORITY AND WOMAN OWNED BUSINESS DIRECTORY AND ONLINE APPLICATION

Search for small, minority, and woman-owned businesses enrolled in Port Houston's Business Equity Programs, and/or apply to become an enrolled small, minority or woman-owner business.

Find a SMWBE Firm

#### **OUTREACH & PROGRAM NOTICES**

Business Networking Event

Detailed Description

RSVP For An Event

SYSTEM TRAINING



www.porthouston.smwbe.com

# BUSINESS EQUITY CONTRACT REQUIREMENTS

This project is does not have any Business Equity requirements, but we highly encourage the use of small, minority- and woman-owned business when possible.



## TIPS TO INCREASE S/MWBE PARTICIPATION

- Establish relationships with S/MWBE's in advance
- Use the Port of Houston Directory.
- Advertise opportunities
- Offer assistance and use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
- What subcontractor's have you done business in the past and do they qualify?





### **PROCUREMENT**

- No Contact Period No communication between interested vendors and Port Houston staff during the active period.
  - Technical questions should be submitted via BuySpeed
  - Last day to submit questions: 7 days before due date (9/20/2023)
- Responses are due no later than 11 a.m. on 9/27/2023
- Proposals must be submitted electronically via email to: <u>procurementproposals@porthouston.com</u>
- Use forms in the package
- Anticipated award date: 10/24/2023



## **EVALUATION CRITERIA**

Port Houston will select the **most highly qualified** provider of the services based on **demonstrated competence and qualifications**. The following criteria and relative weights will be considered by Port Houston in evaluating each Response:

<b>Evaluation Criteria</b>	Relative Weight (%)
Respondent's Reputation and Quality of Services	20
Personnel Qualifications and Experience	40
Performance Plan and Other Benefits	35
Overall Compliance with Port Houston Policies	5

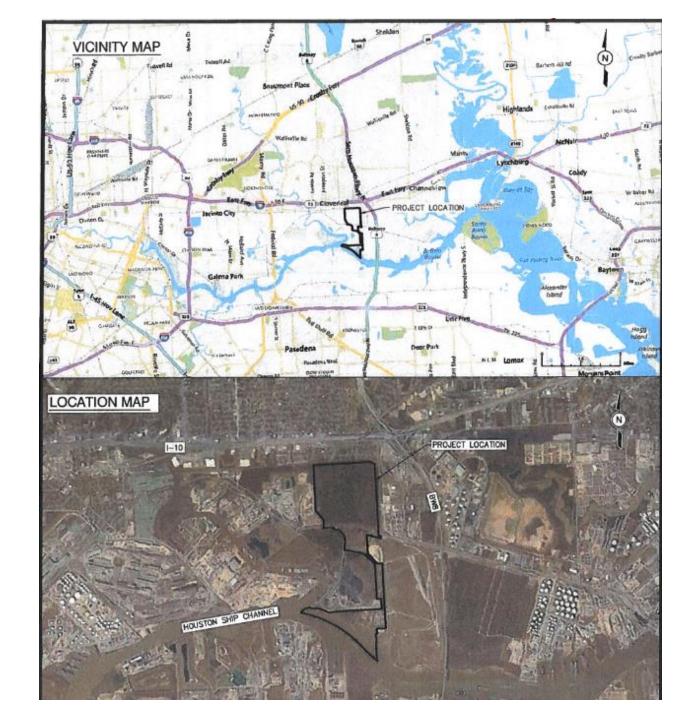




- Greens Bayou Terminal Pre-Development Package
  - 346 Acre Tract
  - Clearing and Grubbing
  - Grading and Compaction of Existing Soils
  - Drainage and placing interim storm water controls



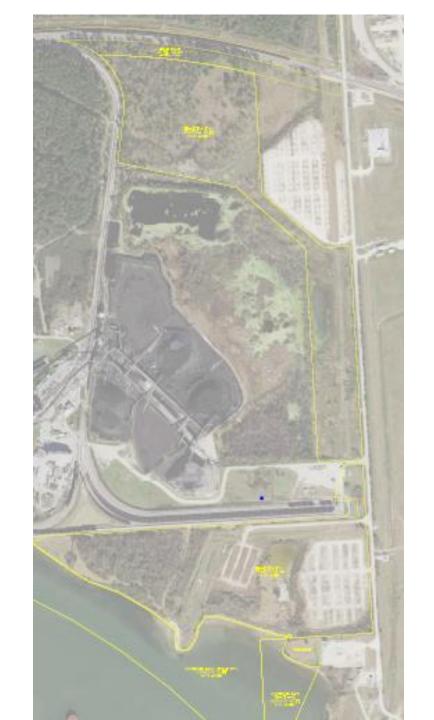
- Location:
  - Access to the site is from I-10 East and Beltway 8 Exchange, take the E Freeway Service Road to Penn City Road. There are 2 different access points on the West side of Penn City Road to the site.



- Lease Tract 1 –246 AC
- North side of Property, North of E/W Rail



- Lease Tract Along North Side
   Rail 6 AC
- Lease Tract 2 North
   Block, South of Rail, and runs
   along East Side of Property- 47
   AC
- Lease Tract 3 South Wedge –
   49 AC



**Procurement Services** 

Email: <u>procurement@porthouston.com</u>

Phone: (713) 670- 2464

New BuySpeed URL:

https://buyspeed.porthouston.com

# QUESTIONS?

**PORT HOUSTON** 

