

# RFP-3461 Purchase of up to Two Reach Stackers for Bayport and Barbours Cut Terminals

Pre-Proposal Meeting  
January 2, 2025  
11:00 a.m.

**PORT HOUSTON**



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# AGENDA

1. Pre-Proposal Meeting House Rules
2. Introductions
3. Business Equity
4. Procurement Services
5. Selection Criteria
6. Project Scope
7. Questions



# PRE-PROPOSAL MEETING HOUSE RULES

- Attendees will begin the meeting in listen-only mode.
- There will be a Q&A session at the end of today's presentation.
- If you have any questions during the presentation, you may submit your Questions through the Teams Chat feature and they will be addressed at the end of the presentation.
- This presentation recording will be posted on the BuySpeed homepage under "Pre-Bid/Proposal Conference Information."



# PHA PERSONNEL

- Mike Gignac – Director, Port Facilities and Equipment
- Tanika Chukwumerije – Contracts Manager, Procurement
- Tracine Poti– Contract Administrator, Procurement
- Dr. Sabeeta Bidasie-Singh - Directory, Business Equity
- Brenda Ruiz – Business Equity Supplier Diversity Manager



# PORT COMMISSION



**Ric Campo**  
Chairman of the Port Commission



**Dean E. Corgey**  
Commissioner



**Clyde Fitzgerald**  
Commissioner



**Stephen H. DonCarlos**  
Commissioner



**Wendy Montoya Cloonan**  
Commissioner



**Alan Robb**  
Commissioner



**Thomas Jones, Jr.**  
Commissioner



# BUSINESS EQUITY



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# BUSINESS EQUITY S/MWBE INITIATIVE

- Business Equity Division provides resources to small, minority- and woman-owned businesses (S/MWBE) seeking to participate in Port Houston procurements and contracts.
- Port Houston promotes business opportunities for all sectors of the community and recognizes the importance of vendor and supplier diversity in its contracts.
- Port Houston has established an organizational 35% Small Business participation goal and a 30% Minority- and Woman Business Enterprise (MWBE) aspirational goal.

**35%**

SBE participation  
goal

**30%**

MWBE aspirational  
goal



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# BUSINESS ENTERPRISE DEFINITIONS

## **Small Business Enterprise (SBE)**

- Gross revenues or number of employees, averaged over the past three years does not exceed the size standards defined by SBA.
- The net worth of the owner must be less than \$2.047 million, excluding the owner's primary residence and assets of the business.

## **Minority Business Enterprise (MBE)**

- At least 51% Owned by one or more Minority Individuals, or at least 51% of the equity is Owned by one or more Minority Individuals.
- Both the management and daily business operations are carried out and controlled by one or more of the Minority Individuals who own it.

## **Woman-Owned Business Enterprise (WBE)**

- At least 51% Owned by one or more Women, or at least 51% of the equity is Owned by one or more Women
- Both the management and daily business operations are carried out and controlled by one or more of the Women who own it.





# CERTIFYING PARTNERS

- City of Houston \*
- Houston Minority Supplier Development Council
- METRO \*
- National Minority Supplier Development Council & Affiliates
- Small Business Administration 8(a) \*
- South Central Texas Regional Certification Agency – SCTRCA \*
- Texas Comptroller of Public Accounts – HUB Certification
- Texas Department of Transportation – TxDOT \*
- Women’s Business Enterprise Alliance
- Women’s Business Enterprise National Council & Affiliates – WBENC

\* No fee to apply



# PORT HOUSTON S/MWBE ENROLLMENT DIRECTORY

How do I identify Port Houston enrolled small, minority- and woman-owned businesses (S/MWBE)?

Search for businesses in 2 easy steps:

1. Visit <https://porthouston.smwbe.com> Under the section on the left labeled Small, Minority and Woman Owned Business Directory and Online Application select the blue button labeled, **"Find a S/MWBE Firm"**.

2. You will need to complete at least one of the fields in the popup window titled, Port Houston S/MWBE Enrollment Directory and Search.



[www.porthouston.smwbe.com](https://www.porthouston.smwbe.com)



# BUSINESS EQUITY CONTRACT REQUIREMENTS

This project does not have any goal requirements.



# PROCUREMENT



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# PROCUREMENT

- No Contact Period – No communication between interested vendors and Port Houston staff during the active period
  - Technical questions should be submitted via BuySpeed
  - Last day to submit questions: 7 days before due date (01/08/2025)
- Responses are due no later than 11 a.m. on 01/15/2025
- Proposals must be submitted electronically via email to: **[procurementproposals@porthouston.com](mailto:procurementproposals@porthouston.com)**
- 5% Bid Bond requirement
- Use forms in the package
- Anticipated award date: 02/19/2025



# EVALUATION CRITERIA

Port Houston will select the service provider of the services who provides the best value. The criteria and relative weights that will be considered by Port Houston in evaluating each Response are as follows:

Evaluation Criteria	Relative Weight (%)
Price	35
Respondent	20
Benefit to Port Authority	35
Overall Compliance with Port Authority Policies	10



# SCOPE OF WORK OVERVIEW



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# Project Scope

- These Technical Specifications describe a new 6.7-liter Cummins diesel-powered Tier 4 & Stage V reach stacker equipped with a 20-40ft telescopic spreader for use at the Port Authority's Bayport and Barbours Cut Terminals. The reach stacker is required to lift, transport and stack empty 20-foot through 53-foot ISO containers with and without refrigeration units. The minimum capacity required is 20,000 pounds under the twist locks to stack 8'-6" high containers, five high, and 9' – 6" high containers, four high. The design and construction shall reflect sound engineering and good construction practices. All work shall be performed and completed in thorough workmanlike manner, to the best modern practice in manufacture of materials of the type designed and specified. Only parts and materials of the best commercial quality shall be used and shall be fully warranted for one (1) year parts and labor. Repair and maintenance parts shall be of the type readily available.
- Please refer to solicitation package for details.





# QUESTIONS?

Procurement Services

Email: [procurement@porthouston.com](mailto:procurement@porthouston.com)

Phone: (713) 670- 2464

New BuySpeed URL:

<https://buyspeed.porthouston.com>



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