

RFP-3237 CLEAN AIR STRATEGY PLAN (CASP) CONSULTANT

Pre-Proposal Meeting
June 5, 2024
10:00 a.m.

PORT HOUSTON



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AGENDA

1. Pre-Proposal Meeting House Rules
2. Introductions
3. Business Equity
4. Procurement Services
5. Selection Criteria
6. Project Scope
7. Questions



PRE-PROPOSAL MEETING HOUSE RULES

- Attendees will begin the meeting in listen-only mode.
- There will be a Q&A session at the end of today's presentation.
- If you have any questions during the presentation, you may submit your Questions through the Teams Chat feature and they will be addressed at the end of the presentation.
- This presentation recording will be posted on the BuySpeed homepage under "Pre-Bid/Proposal Conference Information."



PHA PERSONNEL

- Trae Camble – Director, Environmental Affairs
- Ken Gathright – Project Manager, Environmental Affairs
- Yvette Camel-Smith – Director, Procurement
- Tanika Chukwumerije – Contracts Manager, Procurement
- Alexis King – Contract Administrator, Procurement
- Dr. Sabeeta Bidasie-Singh - Director, Business Equity
- Brenda Ruiz – Business Equity Supplier Diversity Manager



PORT COMMISSION



Ric Campo
Chairman of the Port Commission



Dean E. Corgey
Commissioner



Clyde Fitzgerald
Commissioner



Stephen H. DonCarlos
Commissioner



Wendy Montoya Cloonan
Commissioner



Alan Robb
Commissioner



Thomas Jones, Jr.
Commissioner

BUSINESS EQUITY



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BUSINESS EQUITY S/MWBE INITIATIVE

- Business Equity Division provides resources to small, minority- and woman-owned businesses (S/MWBE) seeking to participate in Port Houston procurements and contracts.
- Port Houston promotes business opportunities for all sectors of the community and recognizes the importance of vendor and supplier diversity in its contracts.
- Port Houston has established an organizational 35% Small Business participation goal and a 30% Minority- and Woman Business Enterprise (MWBE) aspirational goal.

35%

SBE participation
goal

30%

MWBE aspirational
goal



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BUSINESS ENTERPRISE DEFINITIONS

Small Business Enterprise (SBE)

- Gross revenues or number of employees, averaged over the past three years does not exceed the size standards defined by SBA.
- The net worth of the owner must be less than \$2.047 million, excluding the owner's primary residence and assets of the business.

Minority Business Enterprise (MBE)

- At least 51% Owned by one or more Minority Individuals, or at least 51% of the equity is Owned by one or more Minority Individuals.
- Both the management and daily business operations are carried out and controlled by one or more of the Minority Individuals who own it.

Woman-Owned Business Enterprise (WBE)

- At least 51% Owned by one or more Women, or at least 51% of the equity is Owned by one or more Women
- Both the management and daily business operations are carried out and controlled by one or more of the Women who own it.



CERTIFYING PARTNERS

- City of Houston *
- Houston Minority Supplier Development Council
- METRO *
- National Minority Supplier Development Council & Affiliates
- Small Business Administration 8(a) *
- South Central Texas Regional Certification Agency – SCTRCA *
- Texas Comptroller of Public Accounts – HUB Certification
- Texas Department of Transportation – TxDOT *
- Women’s Business Enterprise Alliance
- Women’s Business Enterprise National Council & Affiliates – WBENC

* No fee to apply



PORT HOUSTON S/MWBE ENROLLMENT DIRECTORY

How do I identify Port Houston enrolled small, minority- and woman-owned businesses (S/MWBE)?

Search for businesses in 2 easy steps:

1. Visit <https://porthouston.smwbe.com> Under the section on the left labeled Small, Minority and Woman Owned Business Directory and Online Application select the blue button labeled, **"Find a S/MWBE Firm"**.

2. You will need to complete at least one of the fields in the popup window titled, Port Houston S/MWBE Enrollment Directory and Search.

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THE INTERNATIONAL PORT OF TEXAS™

OUR MAIN SITE CONTACTS AND SUPPORT

PORT HOUSTON
BUSINESS EQUITY
COMPLIANCE SYSTEM

Log In

SMALL, MINORITY AND WOMAN OWNED BUSINESS DIRECTORY AND ONLINE APPLICATION

Search for small, minority, and woman-owned businesses enrolled in Port Houston's Business Equity Programs, and/or apply to become an enrolled small, minority or woman-owned business.

Find a SMWBE Firm

OUTREACH & PROGRAM NOTICES

Business Networking Events

Detailed Description

RSVP For An Event

SYSTEM TRAINING

www.porthouston.smwbe.com



TIPS TO INCREASE S/MWBE PARTICIPATION

- Establish relationships with S/MWBEs in advance
- Use the Port of Houston Directory.
- Advertise opportunities
- Offer assistance and use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
- What subcontractor's have you done business in the past and do they qualify?



BUSINESS EQUITY CONTRACT REQUIREMENTS

Small Business Prime Basis, 10 points weight.



PROCUREMENT



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PROCUREMENT

- No Contact Period – No communication between interested vendors and Port Houston staff during the active period
 - Technical questions should be submitted via BuySpeed
 - Last day to submit questions: 7 days before due date (6/11/2024)
- Responses are due no later than 11 a.m. on 6/18/2024
- Proposals must be submitted electronically via email to:
procurementproposals@porthouston.com
- Use forms in the package
- Anticipated award date: 7/22/2024



EVALUATION CRITERIA

Port Houston will select the service provider of the services who provides the best value. The criteria and relative weights that will be considered by Port Houston in evaluating each Response are as follows:

Evaluation Criteria	Relative Weight (%)
Price	25
Respondent	40
Benefit to Port Authority	20
Overall Compliance with Port Authority Policies	5
Small Business Prime Basis	10



SCOPE OF WORK OVERVIEW



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Project Scope

The CASP outlines goals and strategies to reduce emissions from heavy duty diesel vehicles (drayage trucks), cargo handling equipment, locomotives, harbor vessels and ocean-going vessels. The emission reduction targets listed in the 2021 update are:

- Reduce NOx and PM2.5 emissions by another 4% and 9% below 2019 levels.
- Reduce the total NOx emissions to 25% lower than the 2007 baseline, and
- Reduce the total PM2.5 emissions to 75% lower than the 2007 baseline.

3 Goals:

1. to reduce emissions,
2. promote technology adoption, and
3. to improve the dialogue about air quality with stakeholders

3 Strategies:

1. to upgrade equipment and technology,
2. implement operational efficiencies, and
3. partner more with stakeholders



Project Scope

Deliverables:

- Evaluate PHA's most recent 2023 Goods Movement Emissions Inventory (GMEI) data that will become available during this project.
- Measure/Track the emission improvements from the existing tactics and revise the tactics if needed or develop new tactics that will be more impactful.
- Review industry best practices to determine if more tactics are needed.
- Review PHAs strategic plan, Carbon Neutrality Roadmap, and Environmental Leadership Strategy to make sure the CASP is aligned with those documents
- Prepare draft update and solicit and review internal and external feedback on Clean Air Strategy Plan draft
- Finalize and produce Clean Air Strategy Plan update.



Project Scope

Anticipated Schedule:

Event	Date
Kickoff	August 1, 2024
Draft Report Due	January 31, 2025
Final Report Due	March 31, 2025



QUESTIONS?

Procurement Services

Email: procurement@porthouston.com

Phone: (713) 670- 2464

New BuySpeed URL:

<https://buyspeed.porthouston.com>



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