

CSP-3381 GREENS BAYOU PROPERTY CLEARING AND GRUBBING

Pre-Proposal Meeting
October 2, 2024
10:00 a.m.

PORT HOUSTON



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AGENDA

1. Pre-Proposal Meeting House Rules
2. Introductions
3. Business Equity
4. Procurement Services
5. Selection Criteria
6. Project Scope
7. Questions



PRE-PROPOSAL MEETING HOUSE RULES

- Attendees will begin the meeting in listen-only mode.
- There will be a Q&A session at the end of today's presentation.
- If you have any questions during the presentation, you may submit your Questions through the Teams Chat feature and they will be addressed at the end of the presentation.
- This presentation recording will be posted on the BuySpeed homepage under "Pre-Bid/Proposal Conference Information."



PHA PERSONNEL

- Roger Hoh– Director, Project and Construction Management
- Josh Keller – Project Manager
- Edward Varela – Construction Manager
- Yvette Camel-Smith – Director, Procurement
- Tanika Chukwumerije– Manager Contracts, Procurement
- Alexis King– Contract Administrator, Procurement
- Dr. Sabeeta Bidasie-Singh - Directory, Business Equity
- Brenda Ruiz – Business Equity Supplier Diversity Manager
- Eduardo Mejia – Compliance Analyst, Business Equity



PORT COMMISSION



Ric Campo
Chairman of the Port Commission



Dean E. Corgey
Commissioner



Clyde Fitzgerald
Commissioner



Stephen H. DonCarlos
Commissioner



Wendy Montoya Cloonan
Commissioner



Alan Robb
Commissioner



Thomas Jones, Jr.
Commissioner



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Harris County Wage Rate Compliance & Requirements:

- Attendance at pre-bid/proposal meetings and preliminary meetings
- Review and approve weekly certified payroll records
- Monitor wage rate compliance
- Review claims of non-compliance from the field and recommend appropriate responses as required or permitted under the Wage Scale Act



BUSINESS EQUITY



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BUSINESS EQUITY S/MWBE INITIATIVE

- Business Equity Division provides resources to small, minority- and woman-owned businesses (S/MWBE) seeking to participate in Port Houston procurements and contracts.
- Port Houston promotes business opportunities for all sectors of the community and recognizes the importance of vendor and supplier diversity in its contracts.
- Port Houston has established an organizational 35% Small Business participation goal and a 30% Minority- and Woman Business Enterprise (MWBE) aspirational goal.

35%

SBE participation
goal

30%

MWBE aspirational
goal



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BUSINESS ENTERPRISE DEFINITIONS

Small Business Enterprise (SBE)

- Gross revenues or number of employees, averaged over the past three years does not exceed the size standards defined by SBA.
- The net worth of the owner must be less than \$2.047 million, excluding the owner's primary residence and assets of the business.

Minority Business Enterprise (MBE)

- At least 51% Owned by one or more Minority Individuals, or at least 51% of the equity is Owned by one or more Minority Individuals.
- Both the management and daily business operations are carried out and controlled by one or more of the Minority Individuals who own it.

Woman-Owned Business Enterprise (WBE)

- At least 51% Owned by one or more Women, or at least 51% of the equity is Owned by one or more Women
- Both the management and daily business operations are carried out and controlled by one or more of the Women who own it.



CERTIFYING PARTNERS

- City of Houston *
- Houston Minority Supplier Development Council
- METRO *
- National Minority Supplier Development Council & Affiliates
- Small Business Administration 8(a) *
- South Central Texas Regional Certification Agency – SCTRCA *
- Texas Comptroller of Public Accounts – HUB Certification
- Texas Department of Transportation – TxDOT *
- Women’s Business Enterprise Alliance
- Women’s Business Enterprise National Council & Affiliates – WBENC

* No fee to apply



PORT HOUSTON S/MWBE ENROLLMENT DIRECTORY

How do I identify Port Houston enrolled small, minority- and woman-owned businesses (S/MWBE)?

Search for businesses in 2 easy steps:

1. Visit <https://porthouston.smwbe.com> Under the section on the left labeled Small, Minority and Woman Owned Business Directory and Online Application select the blue button labeled, **"Find a S/MWBE Firm"**.

2. You will need to complete at least one of the fields in the popup window titled, Port Houston S/MWBE Enrollment Directory and Search.

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BUSINESS EQUITY
COMPLIANCE SYSTEM

Log In

SMALL, MINORITY AND WOMAN OWNED BUSINESS DIRECTORY AND ONLINE APPLICATION

Search for small, minority, and woman-owned businesses enrolled in Port Houston's Business Equity Programs, and/or apply to become an enrolled small, minority or woman-owned business.

Find a SMWBE Firm

OUTREACH & PROGRAM NOTICES

Business Networking Events

Detailed Description

RSVP For An Event

SYSTEM TRAINING

www.porthouston.smwbe.com



TIPS TO INCREASE S/MWBE PARTICIPATION

- Establish relationships with S/MWBEs in advance
- Use the Port of Houston Directory.
- Advertise opportunities
- Offer assistance and use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
- What subcontractors have you done business in the past and do they qualify?



BUSINESS EQUITY CONTRACT REQUIREMENTS

- 30% Small Business Enterprise (SBE) participation, 10 points relative weight



PROCUREMENT



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PROCUREMENT

- No Contact Period – No communication between interested vendors and Port Houston staff during the active period
 - Technical questions should be submitted via BuySpeed
 - Last day to submit questions: 7 days before due date (10/9/2024)
- Responses are due no later than 11 a.m. on 10/16/2024
- Proposals must be submitted electronically via email to: **procurementproposals@porthouston.com**
- Bid bond-5% Total Amount Bid
- Nondivisible Procurement
- Use forms in the package
- Anticipated award date: 12/10/2024



EVALUATION CRITERIA

Port Houston will select the provider of the services offering the best value to Port Houston. The criteria and relative weights that will be considered by Port Houston in evaluating each Response are as follows:

Evaluation Criteria	Relative Weight (%)
Price	40
Reputation, Quality, Safety, and Environmental Record	30
Benefit to Port Authority	15
Overall Compliance with Port Authority Policies	5
Small Business Participation	10



SCOPE OF WORK OVERVIEW



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SCOPE OF WORK

Introduction

- **Overall Scope of Project**
- **Existing Site Conditions**
- **Construction Considerations**
- **Select Distinct Features**



Project Scope

Overall Scope

- 328 AC of Clearing and Grubbing
- 45,320 CY of excavation and fill in area according to the plans
- Grading and ditches to promote positive drainage throughout the site
- Rip Rap to protect slopes
- Site Accessibility, temporary construction roads
- Hydroseeding
- Post Construction Survey



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Project Scope

Existing Site Conditions

- Project Site is near Beltway 8 and I-10 intersection on the East side
- Main access will be off of Penn City Road
- 2 Protected Wetlands that must be avoided, both in the Northern Block of the Plot.
- Light Grading allowed around site to ensure proper drainage. Site is relatively flat.



Project Scope

Construction Considerations/Distinct Features

- Project Duration
 - 10 Months
- 2 Protected Wetland Areas – Listed in Plans and Documents
- Project Access – Penn City Road, Protect traffic
- Access to Utilities – No water or electricity on PHA property, may coordinate with CoH on hydrant use.
- Review Insurance requirements



Project Scope

Site Visit

- October 2nd, 2024 @ 2PM
- Meet on site at the gravel lot – approx. 1 mile south of Waldine Dr
- Proper PPE Required



QUESTIONS?

Procurement Services

Email: procurement@porthouston.com

Phone: (713) 670- 2464

New BuySpeed URL:

<https://buyspeed.porthouston.com>



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