

# PRE-PROPOSAL CONFERENCE:

## CSP-3360 CONSTRUCTION OF CONTAINER YARD 1 SOUTH-PHASE 1 AT BAYPORT CONTAINER TERMINAL

September 12, 2024  
9:00 a.m.

**PORT HOUSTON**



PORT HOUSTON

# AGENDA

1. Pre-Proposal Conference House Rules
2. Introductions
3. Business Equity
4. Procurement Services
5. Selection Criteria
6. Project Scope
7. Questions



# **PRE-PROPOSAL CONFERENCE HOUSE RULES**

- Attendees will begin the meeting in listen-only mode.
- There will be a Q&A session at the end of today's presentation.
- If you have any questions during the presentation, you may submit your Questions through the Teams Chat feature and they will be addressed at the end of the presentation.
- This presentation recording will be posted on the BuySpeed homepage under "Pre-Bid/Proposal Conference Information."



## PHA Personnel:

Roger H. Hoh, P.E. – Director, PCM

Josh Keller – Project Manager

Edward Varela – Construction Manager

Yvette Camel-Smith – Director, Procurement

Tanika Chukwumerije – Procurement Contract Manager

Brenda Ruiz – Business Equity

Eduardo Mejia – Business Equity

## Non-PHA Personnel:

Robert Rocha – Harris County Wage Rate Monitor



## Harris County Wage Rate Compliance & Requirements:

- Attendance at pre-bid/proposal meetings and preliminary meetings
- Review and approve weekly certified payroll records
- Monitor wage rate compliance
- Review claims of non-compliance from the field and recommend appropriate responses as required or permitted under the Wage Scale Act



# PORT COMMISSION



**Ric Campo**  
Chairman of the Port Commission



**Dean E. Corgey**  
Commissioner



**Clyde Fitzgerald**  
Commissioner



**Stephen H. DonCarlos**  
Commissioner



**Wendy Montoya Cloonan**  
Commissioner



**Alan Robb**  
Commissioner



**Thomas Jones, Jr.**  
Commissioner



PORT HOUSTON

# BUSINESS EQUITY



PORT HOUSTON

# BUSINESS EQUITY S/MWBE INITIATIVE

- Business Equity Division provides resources to small, minority- and woman-owned businesses (S/MWBE) seeking to participate in Port Houston procurements and contracts.
- Port Houston promotes business opportunities for all sectors of the community and recognizes the importance of vendor and supplier diversity in its contracts.
- Port Houston has established an organizational 35% Small Business participation goal and a 30% Minority- and Woman Business Enterprise (MWBE) aspirational goal.

**35%**

SBE participation  
goal

**30%**

MWBE aspirational  
goal



PORT HOUSTON



# BUSINESS EQUITY

All dollars awarded and committed to enrolled S/MWBEs count towards Port Houston's S/MWBE goals regardless of whether the individual solicitation includes criteria for small, minority, woman-owned business participation.



PORT HOUSTON

# BUSINESS ENTERPRISE DEFINITIONS

## **Small Business Enterprise (SBE)**

- Gross revenues or number of employees, averaged over the past three years does not exceed the size standards defined by SBA.
- The net worth of the owner must be less than \$1.32 million, excluding the owner's primary residence and assets of the business.

## • **Minority Business Enterprise (MBE)**

- At least 51% Owned by one or more Minority Individuals, or at least 51% of the equity is Owned by one or more Minority Individuals.
- Both the management and daily business operations are carried out and controlled by one or more of the Minority Individuals who own it.

## **Woman-Owned Business Enterprise (WBE)-**

- At least 51% Owned by one or more Women, or at least 51% of the equity is Owned by one or more Women
- Both the management and daily business operations are carried out and controlled by one or more of the Women who own it.



# CERTIFYING PARTNERS

Small and M/WBEs must meet certain criteria and be certified with one of the following partner agencies:

- City of Houston \*
- Houston Minority Supplier Development Council
- METRO \*
- National Minority Supplier Development Council & Affiliate
- Small Business Administration 8(a) \*
- South Central Texas Regional Certification Agency – SCTRCA \*
- Texas Comptroller of Public Accounts – HUB Certification
- Texas Department of Transportation – TxDOT \*
- Women’s Business Enterprise Alliance
- Women’s Business Enterprise National Council & Affiliates – WBENC

\* No fee to apply



## Local Presence

- Harris
- Montgomery
- Waller
- Ft. Bend
- Brazoria
- Galveston
- Chambers
- Liberty



# PORT HOUSTON S/MWBE ENROLLMENT DIRECTORY

How do I identify Port Houston enrolled small, minority- and woman-owned businesses (S/MWBE)?

Search for businesses in 2 easy steps:

1. Visit <https://porthouston.smwbe.com>

Under the section on the left labeled Small, Minority and Woman Owned Business

Directory and Online Application select the blue button labeled, "Find a S/MWBE Firm".

2. You will need to complete at least one of the fields in the popup window titled, Port Houston S/MWBE Enrollment Directory and Search.

[www.porthouston.smwbe.com](http://www.porthouston.smwbe.com)

<https://porthouston.smwbe.com/Default.asp?>

**PORT HOUSTON**  
THE INTERNATIONAL PORT OF TEXAS™

OUR MAIN SITE [CONTACTS AND SUPPORT](#)

## PORT HOUSTON BUSINESS EQUITY COMPLIANCE SYSTEM

Log In

### SMALL, MINORITY AND WOMAN OWNED BUSINESS DIRECTORY AND ONLINE APPLICATION

Search for small, minority, and woman-owned businesses enrolled in Port Houston's Business Equity Programs, and/or apply to become an enrolled small, minority or woman-owned business.

[Find a SMWBE Firm](#)

### OUTREACH & PROGRAM NOTICES

Business Networking Events

[Detailed Description](#)

[RSVP For An Event](#)

### SYSTEM TRAINING



PORT HOUSTON™

# BUSINESS EQUITY CONTRACT REQUIREMENTS

- 15% Small Business Enterprise (SBE) participation, 10 points relative weight



# TIPS TO INCREASE PARTICIPATION

- Establish relationships with S/MWBE's in advance
- Assuring that S/MWBEs are solicited whenever they are potential sources;
- Subdivide the work, when economically feasible, into smaller tasks or quantities to permit maximum participation by S/MWBE's;
- Use the Port of Houston Directory.
- Advertise opportunities
- Offer assistance and use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
- What subcontractors have you done business in the past and do they qualify?



# PROCUREMENT



PORT HOUSTON

# PROCUREMENT

- No Contact Period – No communication between interested vendors and Port Houston staff during the active period.
- Technical questions should be submitted via BuySpeed
- Last day to submit questions: **7 days before due date (9/18/2024)**
- Responses are due no later than 11 a.m. on 9/25/2024
- Proposals must be submitted electronically via email to:  
**[procurementproposals@porthouston.com](mailto:procurementproposals@porthouston.com)**
- Bid bond requirement-5%
- Nondivisible procurement
- Use forms in the package
- Anticipated award date: **10/22/2024**





# EVALUATION CRITERIA

- Port Houston will select the provider of the services offering the best value to Port Houston. The response package will be evaluated based on the following criteria and relative weights.

Evaluation Criteria	Relative Weight (%)
Price	40
Vendor's Reputation, Quality of Services and Safety and Environmental Record	25
Benefit to Port Authority	15
Overall Compliance with Port Houston Policies	10
Small Business Participation	10



# DOCUMENT CHECKLIST

- Proposal Response form:  
(Page 33 of Solicitation Package)
- Page 2 of the Proposal Response Form - Required Attachments



## PORT OF HOUSTON AUTHORITY Competitive Sealed Bid / Proposal Response

For detailed instructions regarding the completion of this Competitive Sealed Bid / Proposal Response form and other related forms, or the submission, evaluation, or ranking of proposals or bids, see Instructions to Respondents.

If Respondent Company Business Entity is privately held, please list all equity owners and their contact information: <i>(If not enough room, list on separate sheet)</i>	Name	Address	Telephone

### Part C: Response Attachments

Complete and attach the following required documents to the Competitive Sealed Bid / Proposal Response in the order listed below. Except as noted below, all required attachments are due to be submitted as one package by the Response Due Date. Regardless of delivery method or circumstance, any Response received after the specified time and date will be returned to the Respondent unopened. Any Response submitted using forms other than those provided by the Port Authority, when such forms are provided, or excluding any of the documentation requested, may be rejected by the Port Authority.

Attach to Response	Attachment No.	Attachment Name <sup>[1]</sup>
<input checked="" type="checkbox"/>	Attachment 01	Price Form, including Price Exhibit
<input checked="" type="checkbox"/>	Attachment 02	Bid / Proposal Security (PHA Bid / Proposal Bond form, Cashier's Check*, or Certified Check*) <sup>[2]</sup>
<input checked="" type="checkbox"/>	Attachment 03	Project Experience Form (Last 5 projects awarded & additional relevant experience)
<input checked="" type="checkbox"/>	Attachment 04	Professional References Form
<input checked="" type="checkbox"/>	Attachment 05	Safety Record Data Form
<input checked="" type="checkbox"/>	Attachment 06	Background Information Form
<input checked="" type="checkbox"/>	Attachment 07	Work Breakdown Form
<input checked="" type="checkbox"/>	Attachment 08	Small, Minority-and Women-Owned Business Enterprise Plan
<input checked="" type="checkbox"/>	Attachment 09	Small, Minority-and Women-Owned Business Enterprise Participation Letters of Intent
<input checked="" type="checkbox"/>	Attachment 10	Small, Minority-and Women-Owned Business Enterprise Participation Good Faith Effort
<input type="checkbox"/>	Attachment 11	Not Used
<input checked="" type="checkbox"/>	Attachment 12	Disclosure of Former Port Authority Employees
<input checked="" type="checkbox"/>		Conflict of Interest Questionnaire
<input checked="" type="checkbox"/>		Resume of Key Employees*

[1]: Except where noted otherwise by \*\*\*, each attachment submitted must be on the Port of Houston Authority form included in the Bid / Proposal Documents.

[2]: Cashier's Checks and Certified Checks must be drawn on banks insured by the F.D.I.C. Uncertified company or personal checks, money orders, cash or other forms of security are not acceptable. All Bid / Proposal Bonds must be furnished on the Port Authority's Bid / Proposal Bond form, provided in the Bid / Proposal Documents. Bid / Proposal Bonds must be executed by a corporate surety duly authorized and admitted to do business in the State of Texas and licensed by this State to issue surety bonds. The surety must be listed in the current issue of the Federal Register, Department of the Treasury list and must show adequate bonding capacity for the size of the proposed Port Authority project. The Port Authority will not accept bonds from surplus lines or Texas Lloyds Plan insurance companies. The Port Authority shall be the sole judge of the validity and adequacy of any and all bonds submitted.

# SCOPE OF WORK OVERVIEW



PORT HOUSTON

# SCOPE OF WORK

## Introduction

- Overall Scope of Project
- Existing Site Conditions
- Construction Considerations
- Select Distinct Features



# SCOPE OF WORK

- Project Includes 4.6-AC Container Yard 1-South:
  - Demolition/Clearing of project area
  - Site Grading
  - Stormwater Infrastructure
  - Water System
  - Pavement - RCC & JRCP
  - Striping, Security Fence and Barrier, Turnstiles
  - Electrical (Ductbank, Panels, Etc.)
  - Telecommunication (Ductbanks, Camera Poles, Etc.)
  - Construction Duration 210 days from NTP



# SCOPE OF WORK – Existing Site Conditions

- East End of PHA Bayport Terminal, access from Port Rd to Cruise Rd
- CY8 construction concurrent with CY1S-Ph1



# SCOPE OF WORK – Existing Site Conditions

- Demolition

- Proposed container yard area generally clear
- Remove existing drainage inlet south of CY1M
- Remove existing overhead electrical along Cruise Road



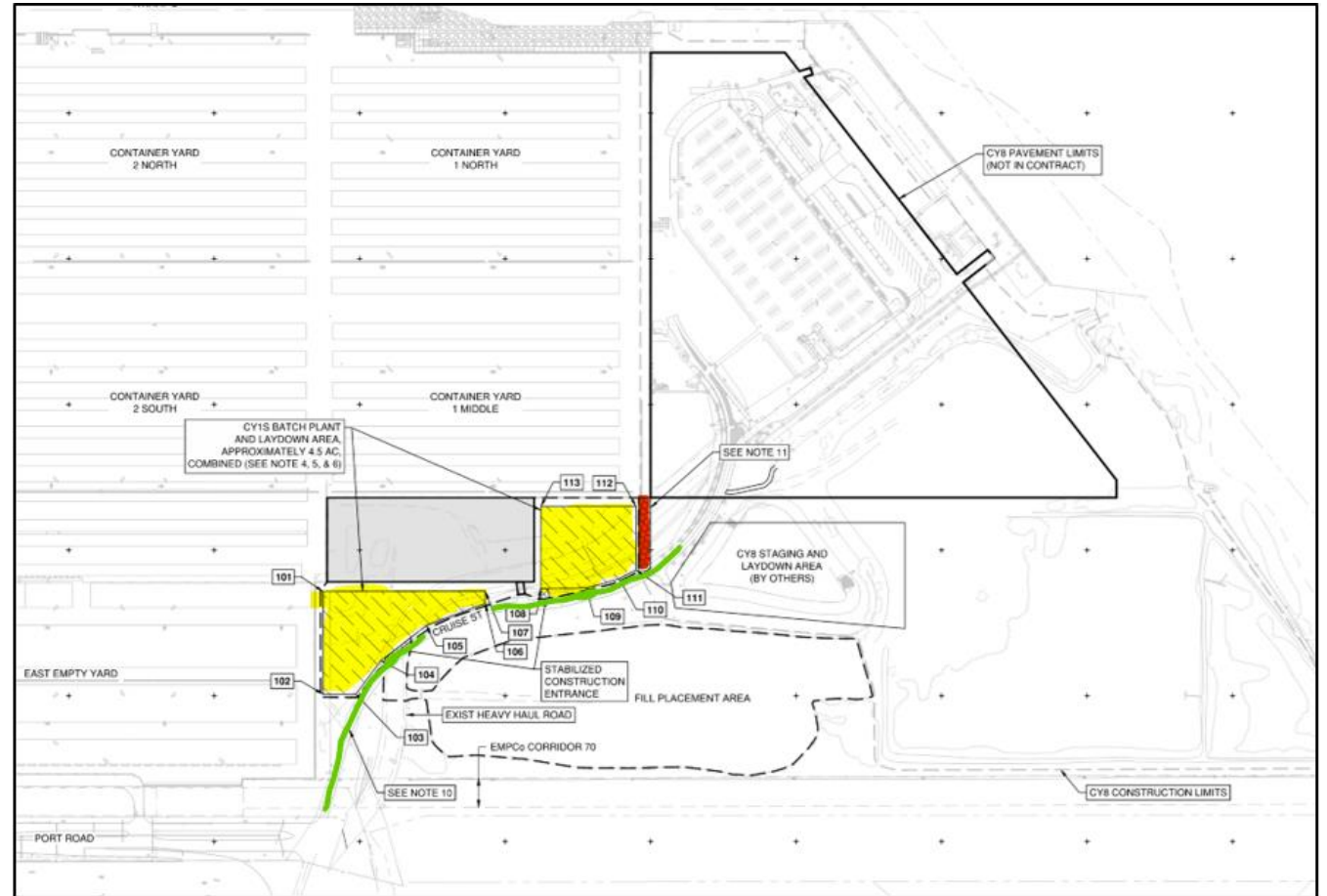
- Connections to Existing Elements

- Pavement (to CY1M and East Empty Yard)
- Water
- Storm to Existing 6x5 RCB from CY1M
- CY1M Elec/Comm Ductbanks
- Security barrier and fence
- Field verify existing features



# SCOPE OF WORK – CONSTRUCTION CONSIDERATIONS

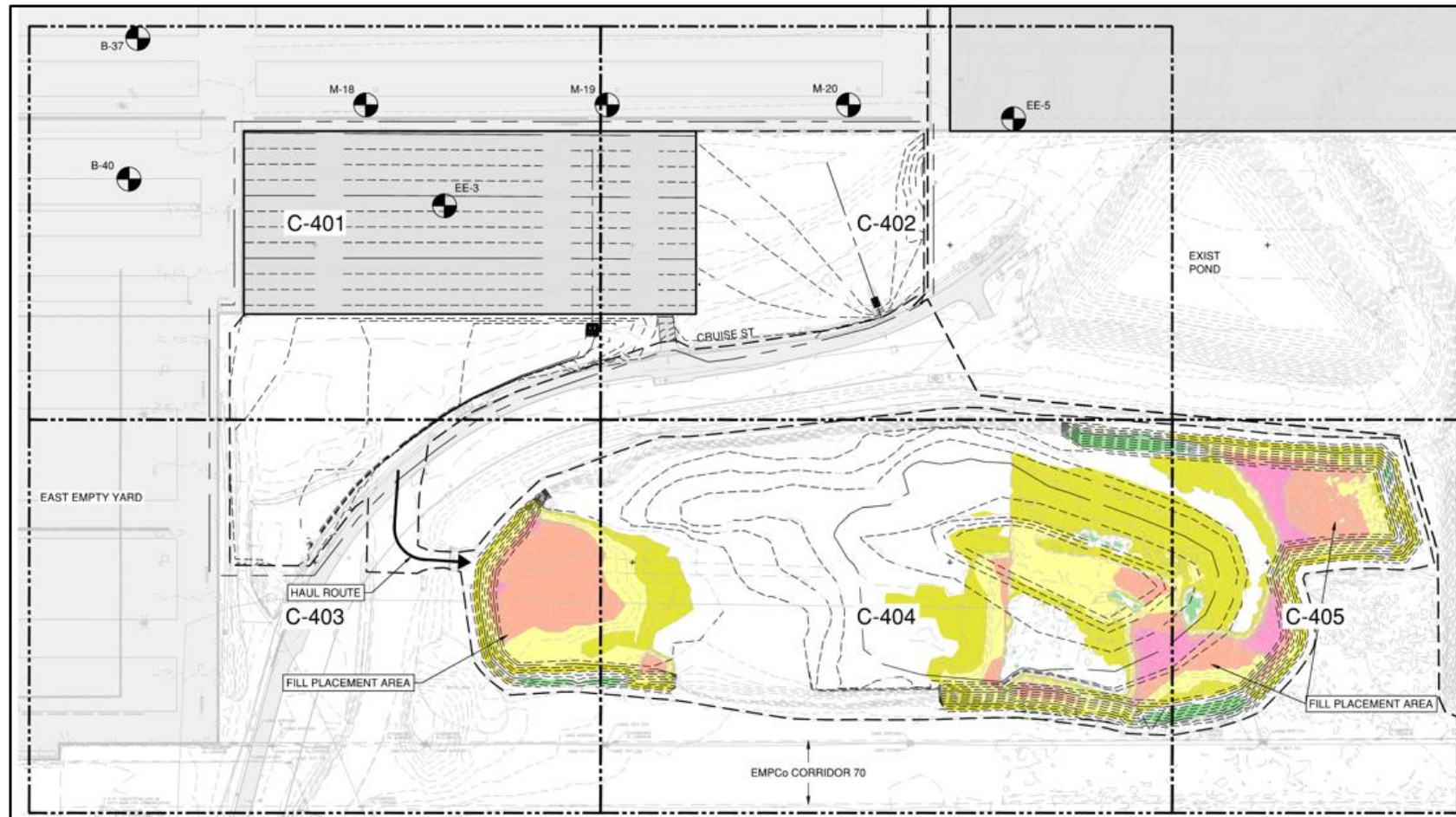
- **Laydown & Batch Plant Area**
  - Staging/Storage and Batch Plant Area, limited space
  - Maintain access for CY8, P11, Wharf 1, Lay-berth wharf
  - Water available in prescribed amount per Special Conditions
  - No electrical service available to contractor





# SCOPE OF WORK – CONSTRUCTION CONSIDERATIONS

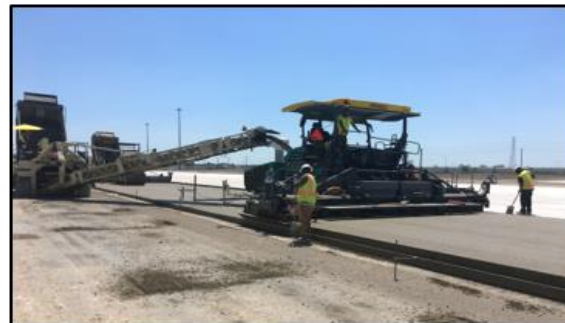
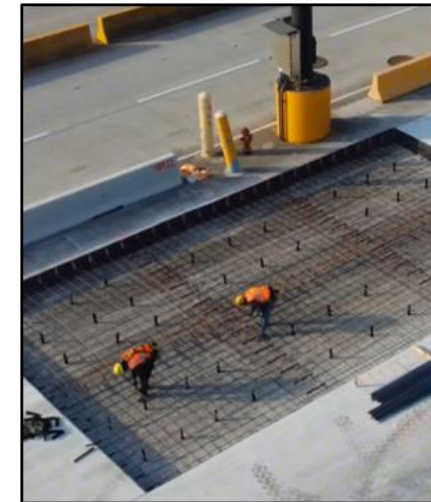
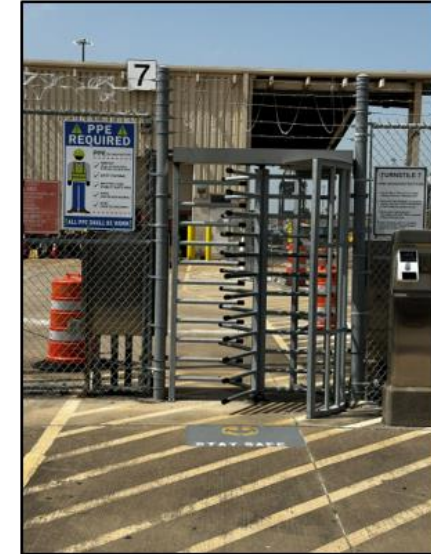
- Site Grading
  - Roughly 46,000 CY cut for container yard excavation and final grading
  - Excess material to be placed on current stockpile south of Cruise Road



# SCOPE OF WORK – SELECT DISTINCT

## FEATURES

- Drainage System:
  - Connection to Existing 6x5 RCB
  - RCB Trunk-line & Pre-Cast Junction Boxes
  - Ditches
- Water Lines:
  - Water distribution
- Pavement:
  - Lime-Cement Stabilization
  - Drainage Layer
  - Cement Treated Base Layer
  - RCC Pavement
    - Two 9” lifts
  - JRCP Pavement
- Site Features:
  - Security Fence & Barriers
  - Turnstiles
- Electrical and Telecommunication:
  - Electrical Ductbank & Manholes
  - Connect to Existing Ductbanks/Cables
  - Electrical Panel at Turnstile
  - Infrastructure for PHA Future Cameras
  - Camera poles (cameras installation not in contract)



# SITE VISIT

- Thursday, September 12, 2024, at 2:00 pm
- RSVP to [procurementproposals@porthouston.com](mailto:procurementproposals@porthouston.com) with the names of the company representatives to attend.
- PROPER PPE & ID REQUIRED, Escorts will not be available
- 13150 Port Rd, Pasadena, TX 77507



Procurement Services

Email: [procurement@porthouston.com](mailto:procurement@porthouston.com)

Phone: (713) 670- 2464

New BuySpeed URL:

<https://buyspeed.porthouston.com>

# QUESTIONS?

**PORT HOUSTON**



PORT HOUSTON