

MEMORANDUM

Legal Division



Date: January 26, 2021

To: Christine Abbruscato
Lisa Ashley
Chris Brown
Lori Brownell
William Buck
Maxine Buckles
Rich Byrnes
Trae Camble
Yvette Camel-Smith
Jeff Davis
Curtis Duncan
Norma Essary
Ron Farrow
Tim Finley
Roland Gonzalez
Roger Guenther
Tom Heidt
Kerrick Henny
Leslie Herbst

Roger Hoh
Charlie Jenkins
David Jochnau
Garry McMahan
Bruce Mann
Ryan Mariacher
John Moseley
Gilda Ramirez
Mike Shaffner
Jessica Shaver
Mark Smith
Paulo Soares
Randy Stiefel
Dominic Sun
RD Tanner
Jessica Thomas
Charles Thompson
Roger Walter
Marcus Woodring

From: Erik Eriksson

Subject: Minute Numbers/Port Commission Meeting, dated January 26, 2021

Minute No. Amount Event/Action

General

Chairman Campo convened the virtual Port Commission meeting and provided opening remarks

Minutes

2021-0126-01 Approve the minutes of the November 10, 2020 and December 8, 2020 Port Commission meetings

Staff Reports

2021-0126-02 Roger Guenther, Executive Director, presented a summary of selected financial and operational matters

<u>Minute No.</u>	<u>Amount</u>	<u>Event/Action</u>
Appearances		
2021-0126-03(a)		Chairman Campo recognized Adrian Shelley, Director, Texas Office, Public Citizen, who addressed the Port Commission
2021-0126-03(b)		Chairman Campo recognized Leticia Ablaza, Government Relations Director/Community Outreach, Air Alliance Houston, who addressed the Port Commission
2021-0126-03(c)		Chairman Campo asked if anyone else would like to address the Port Commission; there was no response
Executive		
2021-0126-04		Chairman Campo recognized Mr. Heidt to provide a report of selected Executive Division agenda items
2021-0126-05		Public comment, deliberation, and possible actions regarding a proposal by ship channel industry stakeholders to participate in funding the Houston Ship Channel Expansion - Channel Improvement Project (Project 11)
Commercial		
2021-0126-06		Chairman Campo recognized Mr. Heidt to provide a report of selected Commercial Division agenda items
2021-0126-07	\$122,000	Approve a one-year advertising and sponsorship agreement with JOC Group Inc.
2021-0126-08		Adopt resolutions adding Waller and Wharton Counties to the service areas of Foreign Trade Zone 84
2021-0126-09		Adopt a resolution approving Grand Parkway West Industrial Complex as a Foreign Trade Zone magnet site in Katy, Texas Business Park
Finance		
2021-0126-10		Chairman Campo recognized Mr. Heidt to provide a report of selected Finance Division agenda items

<u>Minute No.</u>	<u>Amount</u>	<u>Event/Action</u>
2021-0126-11		Approve the audited financial statements for the Port of Houston Authority Restated Retirement Plan for the fiscal year ended July 31, 2020
		Infrastructure
2021-0126-12		Chairman Campo recognized Mr. Heidt to provide a report of selected Infrastructure Division agenda items
2021-0126-13	\$183,630	Approve staff's ranking of vendors and award a professional services contract for the Asset Management Strategic Improvements Initiatives Project to the top-ranked proposer: staff ranking – first, GHD, Inc; second, Hatch Associates Consultants, Inc.; and third, KPMG, LLP Port Commission adopted the staff-recommended ranking and authorized award
2021-0126-14	\$299,895	Approve staff's ranking of vendors and award a professional services contract for the in-depth structural assessment and repair design of Wharves 47, 48, and 1E at Turning Basin Terminal to the top-ranked proposers: staff ranking – first, Dannenbaum Engineering Corporation; second, WSP USA, Inc.; and third, Moffatt & Nichol Port Commission adopted the staff-recommended ranking and authorized award
2021-0126-15	\$600,000	Award a construction contract to Bryant Industrial Services, LLC for the annual fender system maintenance at Barbours Cut Terminal and Bayport Container Terminal for 2021
2021-0126-16	\$1,350,000	Award a construction contract to Gutier, LLC for the annual pavement replacement at Barbours Cut Terminal and Bayport Container Terminal for 2021
2021-0126-17	\$800,000	Award a construction contract to Gutier, LLC for the annual concrete replacement at Turning Basin Terminal
2021-0126-18	\$153,937	Approve a change order with McCarthy Building Companies, Inc. to perform additional work associated with the rehabilitation of Wharf 3, construction of electrical infrastructure, and lighter aboard ship (LASH) dock demolition at Barbours Cut Terminal

<u>Minute No.</u>	<u>Amount</u>	<u>Event/Action</u>
2021-0126-19	\$80,413	Approve a change order with McCarthy Building Companies, Inc. to perform additional work associated with the rehabilitation of Wharves 4 and 5 at Bayport Container Terminal
2021-0126-20	\$61,801	Approve a change order with Forde Construction Company, Inc. to perform additional work associated with the rehabilitation and repair of Wharf 9 at Turning Basin Terminal
2021-0126-21	\$62,942	Authorize a facilities extension agreement for electrical pole relocation with CenterPoint Energy for the Port Road expansion and drainage project at Bayport Container Terminal
2021-0126-22	\$1,500,000	Authorize the Port Authority to negotiate and enter into a purchase agreement with Gin City Mitigation Bank to purchase wetland mitigation credits, in order to clear and develop the East and West Clinton sites
2021-0126-23		Approve the renewal of the following expiring Port Authority licenses for new ten-year terms: Chevron Phillips Chemical Company LP, ExxonMobil Pipeline Company, Kinder Morgan Texas Pipeline LLC, Kinder Morgan Texas Pipeline LLC, Linde, Inc., Lone Star NGL Mont Belvieu LP, and Pasadena Refining System, Inc.
2021-0126-24		Issue a pipeline license to Sunoco Pipeline L.P. for a 12-inch crude oil pipeline under and across Carpenters Bayou in two locations
2021-0126-25		Renew and amend a pipeline license issued to Enterprise Products Operating LLC to remove the existing pipeline and relocate a new pipeline to a greater depth across Cedar Bayou
2021-0126-26		Amend a pipeline license issued to Easton Energy Pipelines LLC to add an additional crossing of a 6-inch nitrogen pipeline adjacent to Steelman Street north of Rosa Allen
2021-0126-27		Amend a pipeline license issued to Dean Pipeline Company LLC to remove the existing pipeline and relocate a new pipeline to a greater depth across Cedar Bayou

<u>Minute No.</u>	<u>Amount</u>	<u>Event/Action</u>
2021-0126-28		Amend a pipeline license issued to Enterprise Products Operating LLC to remove the existing pipeline and relocate a new pipeline to a greater depth across Cedar Bayou
2021-0126-29		Amend a pipeline license issued to Enterprise Products Operating LLC to remove the existing pipeline and relocate a new pipeline to a greater depth across Cedar Bayou
2021-0126-30		Amend a pipeline license issued to Enterprise Intrastate LLC and Houston Pipe Line Company LP to remove the existing pipeline and relocate a new pipeline to a greater depth across Cedar Bayou
2021-0126-31		Consent to the amended sublease agreement between Greens Bayou Fleeting, LLC as sublessor and Cooper's Marine Service, Inc. as sublessee, effective November 1, 2020, for approximately 1.01-acres of upland and shoreline access and approximately 0.87-acres of submerged property at Greens Bayou

Operations

2021-0126-32		Chairman Campo recognized Mr. Heidt to provide a report of selected Operations Division agenda items
2021-0126-33	\$82,505	Award a contract to RICO Elevators, Inc. for the purchase of replacement elevators for Stevedoring Support Buildings Nos. 2 and 3 at Bayport Container Terminal
3		
2021-0126-34	\$1,920,000	Authorize additional purchase order funding for continuing pandemic response services with Workplace Safety Screenings for \$1,100,000, Ambassador Services, LLC for \$750,000, Transportation Rental Solutions LLC for \$20,000, and Interstate Restoration for \$50,000

People

2021-0126-35		Chairman Campo recognized Mr. Heidt to provide a report of selected People Division agenda items
2021-0126-36	\$165,000	Issue a purchase order to Office and Furniture Companies of Texas LLC DBA Greater Houston Office Products for the purchase of office supplies, toner cartridges, and copy machine paper for a 24-month period, using OMNIA

<u>Minute No.</u>	<u>Amount</u>	<u>Event/Action</u>
		Partners, Public Sector, a cooperative purchase program
		Port Security and Emergency Operations (no items)
		Technology
2021-0126-37		Chairman Campo recognized Mr. Heidt to provide a report of selected Technology Division agenda items
2021-0126-38	\$100,000	Issue a purchase order to CDW Government LLC for purchase of miscellaneous computer parts and accessories, using OMNIA Partners, Public Sector, a cooperative purchase program
		Recess Open Meeting and Convene Executive Session
		Reconvene Open Meeting
2021-0126-39		Authorize the Port Authority to reduce the monthly acreage lease rate for certain month-to-month Turning Basin Terminal leases for the time period and on the other terms discussed in Executive Session, and authorize the Executive Director to do all things necessary to give effect to the foregoing
2021-0126-40		Authorize the Port Authority to act to acquire properties in the vicinity of the Turning Basin Terminal from (a) Ovidio Hernandez Salamanca, (b) My Texas Realty LLC, and (c) J Mena Realty LLC on the terms discussed in Executive Session, and authorize the Executive Director to do all things necessary to give effect to the foregoing
2021-0126-41		Authorize the Port Authority to amend the agreement for legal services with (a) Baker Botts L.L.P., (b) Best Best & Krieger LLP, (c) Copeland & Rice LLP, and (d) Ewell, Brown, Blanke & Knight LLP on the terms discussed in Executive Session, and to authorize the Chief Legal Officer to do all things necessary to give effect to the foregoing
		Adjourn Meeting

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