

RFP-1257 Comprehensive Long-Range Plan Stakeholder Participation Support Services

Estimate: \$350,000	September 25, 2019, 1st Floor Conference Room, 4:00 pm					
SWA Group						
Project Relative Weight						Average Team Score
	E1	E2	E3	E4	E5	95.00
Price - 20 pts						
Actual Price						
Purchase Price Calculation per "Instruction to Respondents"			\$325,000.00		20.00	
Respondent - 32 pts						
Quality of Respondent's goods and services __7__ pts	6.00	6.00	7.00	7.00	7.00	6.60
Financial position and stability of Respondent __2__ pts	2.00	2.00	2.00	2.00	2.00	2.00
Respondent's Past Performance __5__ pts	5.00	4.00	5.00	5.00	5.00	4.80
Respondent's demonstrated understanding and acceptance of the scope of work __7__ pts	6.00	7.00	7.00	7.00	5.00	6.40
Qualifications and experience of assigned personnel in services or projects like this Project __6__ pts	5.00	6.00	6.00	6.00	6.00	5.80
Availability of other resources, including staffing capabilities and location of facilities __4__ pts	4.00	4.00	4.00	4.00	4.00	4.00
Respondent's Safety and Environmental records __1__ pts	1.00	1.00	1.00	1.00	1.00	1.00
Total Average - Respondent	29.00	30.00	32.00	32.00	30.00	30.60

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Benefit to PHA - 30 pts						
The extent to which services, including available service options and solutions proposed meet the PHA needs ___25___ pts	23.00	23.00	23.00	24.00	22.00	23.00
The anticipated cost of maintenance, including costs related to compatibility (or lack thereof) with other PHA systems, procedures, and equipment ___0___ pts						0.00
After contract support, including the availability and quality of technical support and ability to timely deliver needed services ___5___ pts	5.00	4.25	3.00	4.00	5.00	4.25
The total long-term cost to acquire goods or services ___0___ pts						0.00
Total Average - Benefit to PHA	28.00	27.25	26.00	28.00	27.00	27.25

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Overall Compliance with PHA Policies and Instructions - 10 pts						
Full completion of the proposal Response form and submission of the items required by the proposal documents, including, but not limited to, all items set forth in Section C of the proposal Response form, and including addenda, if any __3__ pts	3.00	3.00	2.00	3.00	2.00	2.60
Understanding and acceptance of PHA's contract requirements __3__ pts	3.00	3.00	2.00	3.00	3.00	2.80
Transparency of all fees __2__ pts	2.00	1.75	1.00	2.00	2.00	1.75
Response acceptably presented in terms of clarity, conciseness, organization and appearance __2__ pts	2.00	2.00	2.00	2.00	2.00	2.00
Total Average - Overall Compliance with PHA Policies and Instructions	10.00	9.75	7.00	10.00	9.00	9.15

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Small Business Participation and Local Business - 8 pts						
Calculation of Small Business participation will be performed by the Small Business Staff during the evaluation phase - 5 points						5.00
Calculation of Local Business participation will be performed by the Small Business Staff during the evaluation phase - 3 pts						3.00
Total Average - Small Business Participation and Local Business						8.00
TEAM AVERAGE TOTAL SCORES						95.00