

# CSP-3148 WATERLINE REHABILITATION AT SOUTH TURNING BASIN TERMINAL

Pre-Proposal Meeting  
March 21, 2024  
9:00 a.m.

**PORT HOUSTON**



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# AGENDA

1. Pre-Proposal Meeting House Rules
2. Introductions
3. Business Equity
4. Procurement Services
5. Selection Criteria
6. Project Scope
7. Questions



# PRE-PROPOSAL MEETING HOUSE RULES

- Attendees will begin the meeting in listen-only mode.
- There will be a Q&A session at the end of today's presentation.
- If you have any questions during the presentation, you may submit your Questions through the Teams Chat feature and they will be addressed at the end of the presentation.
- This presentation recording will be posted on the BuySpeed homepage under "Pre-Bid/Proposal Conference Information."

# PHA PERSONNEL

- Roger Hoh– Director, Project and Construction Management
- Craig Kasper – Project Manager
- Yvette Camel-Smith – Director, Procurement
- Tanika Chukwumerije – Manager Contracts, Procurement
- Sommer Freeman– Contract Administrator, Procurement
- Dr. Sabeeta Bidasie-Singh - Directory, Business Equity
- Brenda Ruiz – Business Equity Supplier Diversity Manager
- Eduardo Mejia – Compliance Analyst, Business Equity



# PORT COMMISSION



**Ric Campo**  
*Chairman of the Port Commission*



**Dean E. Corgey**  
*Commissioner*



**Clyde Fitzgerald**  
*Commissioner*



**Stephen H. DonCarlos**  
*Commissioner*



**Alan A. Robb**  
*Commissioner*



**Wendy Montoya Cloonan**  
*Commissioner*



**Cheryl D. Creuzot**  
*Commissioner*





# BUSINESS EQUITY



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# BUSINESS EQUITY S/MWBE INITIATIVE

- Business Equity Division provides resources to small, minority- and woman-owned businesses (S/MWBE) seeking to participate in Port Houston procurements and contracts.
- Port Houston promotes business opportunities for all sectors of the community and recognizes the importance of vendor and supplier diversity in its contracts.
- Port Houston has established an organizational 35% Small Business participation goal and a 30% Minority- and Woman Business Enterprise (MWBE) aspirational goal.



# BUSINESS ENTERPRISE DEFINITIONS

## **Small Business Enterprise (SBE)**

- Gross revenues or number of employees, averaged over the past three years does not exceed the size standards defined by SBA.
- The net worth of the owner must be less than \$1.32 million, excluding the owner's primary residence and assets of the business.

## **Minority Business Enterprise (MBE)**

- At least 51% Owned by one or more Minority Individuals, or at least 51% of the equity is Owned by one or more Minority Individuals.
- Both the management and daily business operations are carried out and controlled by one or more of the Minority Individuals who own it.

## **Woman-Owned Business Enterprise (WBE)**

- At least 51% Owned by one or more Women, or at least 51% of the equity is Owned by one or more Women
- Both the management and daily business operations are carried out and controlled by one or more of the Women who own it.



# CERTIFYING PARTNERS

- City of Houston \*
- Houston Minority Supplier Development Council
- METRO \*
- National Minority Supplier Development Council & Affiliates
- Small Business Administration 8(a) \*
- South Central Texas Regional Certification Agency – SCTRCA \*
- Texas Comptroller of Public Accounts – HUB Certification
- Texas Department of Transportation – TxDOT \*
- Women’s Business Enterprise Alliance
- Women’s Business Enterprise National Council & Affiliates – WBENC

\* No fee to apply



# PORT HOUSTON S/MWBE ENROLLMENT DIRECTORY

How do I identify Port Houston enrolled small, minority- and woman-owned businesses (S/MWBE)?

Search for businesses in 2 easy steps:

1. Visit <https://porthouston.smwbe.com> Under the section on the left labeled Small, Minority and Woman Owned Business Directory and Online Application select the blue button labeled, **"Find a S/MWBE Firm"**.

2. You will need to complete at least one of the fields in the popup window titled, Port Houston S/MWBE Enrollment Directory and Search.



OUR MAIN SITE

CONTACTS AND SUPPORT



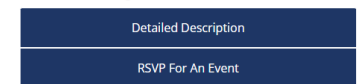
#### SMALL, MINORITY AND WOMAN OWNED BUSINESS DIRECTORY AND ONLINE APPLICATION

Search for small, minority, and woman-owned businesses enrolled in Port Houston's Business Equity Programs, and/or apply to become an enrolled small, minority or woman-owned business.



#### OUTREACH & PROGRAM NOTICES

Business Networking Events



#### SYSTEM TRAINING

[www.porthouston.smwbe.com](https://www.porthouston.smwbe.com)



# TIPS TO INCREASE S/MWBE PARTICIPATION

- Establish relationships with S/MWBEs in advance
- Use the Port of Houston Directory.
- Advertise opportunities
- Offer assistance and use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
- What subcontractor's have you done business in the past and do they qualify?



# BUSINESS EQUITY CONTRACT REQUIREMENTS

- 25% Small Business Enterprise (SBE) participation, 10 points relative weight



# PROCUREMENT



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# PROCUREMENT

- No Contact Period – No communication between interested vendors and Port Houston staff during the active period
  - Technical questions should be submitted via BuySpeed
  - Last day to submit questions: 7 days before due date (4/10/2024)
- Responses are due no later than 11 a.m. on 4/17/2024
- Proposals must be submitted electronically via email to: **[procurementproposals@porthouston.com](mailto:procurementproposals@porthouston.com)**
- Bid bond-5% Total Amount Bid
- Nondivisible Procurement
- Use forms in the package
- Anticipated award date: 5/21/2024



# EVALUATION CRITERIA

Port Houston will select the provider of the services offering the best value to Port Houston. The criteria and relative weights that will be considered by Port Houston in evaluating each Response are as follows:

Evaluation Criteria	Relative Weight (%)
Price	45
Reputation, Quality, Safety, and Environmental Record	35
Benefit to Port Authority	10
Overall Compliance with Port Authority Policies	5
Small Business Participation	10

# SCOPE OF WORK OVERVIEW





# Project Scope

## Overview

Replacement of aged waterlines along the southside wharves at Turning Basin Terminal with new 8" and 6" waterlines using various construction methods.

- Open-cut
- Trenchless
- Aboveground
- Below wharf deck



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# Project Scope

## Contract Conditions

- Contract Duration: 330 Calendar Days
- Liquidated Damages: \$500 per calendar day
- Insurance Requirements: Section 13 of Special Conditions
- Coordination with PTRA and UPRR
- Site Access: Gate 15 & 18, TWIC requirements apply



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# Project Scope

Wharves 1 through 4

- New 8" waterlines, including hydrants, valves, RPZ assemblies, and vessel watering stations
- Work to be coordinated with PHA Vessel Ops, tenant areas and PTRA
- Contractor laydown and staging area to be provided prior to construction

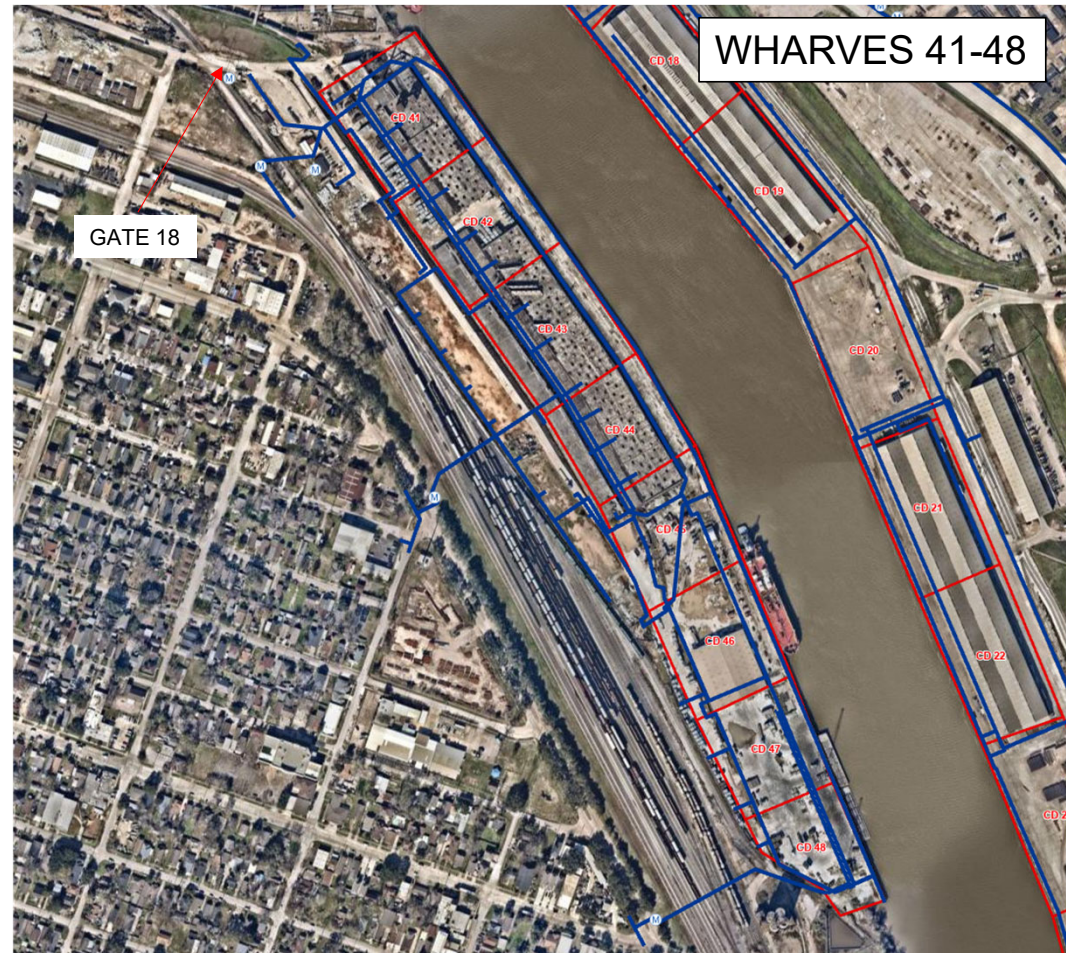


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# Project Scope

Wharves 41 through 48

- New 8" waterlines, including hydrants, valves, RPZ assemblies, vessel watering stations
- Work to be coordinated with PHA Vessel Operations, tenant areas, UPRR and PTR
- Contractor laydown and staging area to be provided prior to construction





# SITE VISIT

- Date: Thursday, March 28, 2024
- Time: 2:00 PM
- Address: Port Houston Executive Office Bldg., 111 East Loop North, Houston, TX 77029
- PROPER PPE & ID REQUIRED, PREFERABLY TWIC



# QUESTIONS?

Procurement Services

Email: [procurement@porthouston.com](mailto:procurement@porthouston.com)

Phone: (713) 670- 2464

New BuySpeed URL:

<https://buyspeed.porthouston.com>



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