

# CSP-3033 U-SHAPED PROPERTY CLEARING AT BAYPORT CONTAINER TERMINAL

Pre-Proposal Meeting  
January 11, 2024  
10:00 a.m.

**PORT HOUSTON**



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# AGENDA

1. Pre-Proposal Meeting House Rules
2. Introductions
3. Business Equity
4. Procurement Services
5. Selection Criteria
6. Project Scope
7. Questions



# PRE-PROPOSAL MEETING HOUSE RULES

- Attendees will begin the meeting in listen-only mode.
- There will be a Q&A session at the end of today's presentation.
- If you have any questions during the presentation, you may submit your Questions through the Teams Chat feature and they will be addressed at the end of the presentation.
- This presentation recording will be posted on the BuySpeed homepage under "Pre-Bid/Proposal Conference Information."



# PHA PERSONNEL

- Roger Hoh– Director, Project & Construction Management
- Josh Keller– Project Manager, Project & Construction Management
- Yvette Camel-Smith – Director, Procurement
- Alberto Foster – Manager Contracts, Procurement
- Sommer Freeman – Contract Administrator, Procurement
- Dr. Sabeeta Bidasie-Singh - Director, Business Equity
- Brenda Ruiz – Business Equity Supplier Diversity Manager

## Non PHA Personnel:

- Robert Rocha – Harris County Wage Rate Monitor



## Harris County Wage Rate Compliance & Requirements:

- Attendance at pre-bid/proposal meetings and preliminary meetings
- Review and approve weekly certified payroll records
- Monitor wage rate compliance
- Review claims of non-compliance from the field and recommend appropriate responses as required or permitted under the Wage Scale Act



# PORT COMMISSION



**Ric Campo**  
*Chairman of the Port Commission*



**Dean E. Corgey**  
*Commissioner*



**Clyde Fitzgerald**  
*Commissioner*



**Stephen H. DonCarlos**  
*Commissioner*



**Alan A. Robb**  
*Commissioner*



**Wendy Montoya Cloonan**  
*Commissioner*



**Cheryl D. Creuzot**  
*Commissioner*



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# BUSINESS EQUITY



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# BUSINESS EQUITY S/MWBE INITIATIVE

- Business Equity Division provides resources to small, minority- and woman-owned businesses (S/MWBE) seeking to participate in Port Houston procurements and contracts.
- Port Houston promotes business opportunities for all sectors of the community and recognizes the importance of vendor and supplier diversity in its contracts.
- Port Houston has established an organizational 35% Small Business participation goal and a 30% Minority- and Woman Business Enterprise (MWBE) aspirational goal.

**35%**

SBE participation  
goal

**30%**

MWBE aspirational  
goal



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# BUSINESS ENTERPRISE DEFINITIONS

## **Small Business Enterprise (SBE)**

- Gross revenues or number of employees, averaged over the past three years does not exceed the size standards defined by SBA.
- The net worth of the owner must be less than \$1.32 million, excluding the owner's primary residence and assets of the business.

## **Minority Business Enterprise (MBE)**

- At least 51% Owned by one or more Minority Individuals, or at least 51% of the equity is Owned by one or more Minority Individuals.
- Both the management and daily business operations are carried out and controlled by one or more of the Minority Individuals who own it.

## **Woman-Owned Business Enterprise (WBE)**

- At least 51% Owned by one or more Women, or at least 51% of the equity is Owned by one or more Women
- Both the management and daily business operations are carried out and controlled by one or more of the Women who own it.



# CERTIFYING PARTNERS

- City of Houston \*
- Houston Minority Supplier Development Council
- METRO \*
- National Minority Supplier Development Council & Affiliates
- Small Business Administration 8(a) \*
- South Central Texas Regional Certification Agency – SCTRCA \*
- Texas Comptroller of Public Accounts – HUB Certification
- Texas Department of Transportation – TxDOT \*
- Women’s Business Enterprise Alliance
- Women’s Business Enterprise National Council & Affiliates – WBENC

\* No fee to apply



# PORT HOUSTON S/MWBE ENROLLMENT DIRECTORY

How do I identify Port Houston enrolled small, minority- and woman-owned businesses (S/MWBE)?

Search for businesses in 2 easy steps:

1. Visit <https://porthouston.smwbe.com> Under the section on the left labeled Small, Minority and Woman Owned Business Directory and Online Application select the blue button labeled, **"Find a S/MWBE Firm"**.

2. You will need to complete at least one of the fields in the popup window titled, Port Houston S/MWBE Enrollment Directory and Search.

PORT HOUSTON  
BUSINESS EQUITY  
COMPLIANCE SYSTEM

Log In

**SMALL, MINORITY AND WOMAN OWNED BUSINESS DIRECTORY AND ONLINE APPLICATION**

Search for small, minority, and woman-owned businesses enrolled in Port Houston's Business Equity Programs, and/or apply to become an enrolled small, minority or woman-owned business.

**Find a SMWBE Firm**

**OUTREACH & PROGRAM NOTICES**

Business Networking Events

Detailed Description

RSVP For An Event

**SYSTEM TRAINING**

[www.porthouston.smwbe.com](https://www.porthouston.smwbe.com)



# TIPS TO INCREASE S/MWBE PARTICIPATION

- Establish relationships with S/MWBEs in advance
- Use the Port of Houston Directory.
- Advertise opportunities
- Offer assistance and use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
- What subcontractor's have you done business in the past and do they qualify?





# BUSINESS EQUITY CONTRACT REQUIREMENTS

The project goal is 25% SBE, weight 10 points.



# PROCUREMENT



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# PROCUREMENT

- No Contact Period – No communication between interested vendors and Port Houston staff during the active period
  - Technical questions should be submitted via BuySpeed
  - Last day to submit questions: 7 days before due date (1/17/2024)
- Responses are due no later than 11 a.m. on 1/24/2024
- Proposals must be submitted electronically via email to:  
**[procurementproposals@porthouston.com](mailto:procurementproposals@porthouston.com)**
- Use forms in the package
- Anticipated award date: 2/29/2024



# EVALUATION CRITERIA

Port Houston will select the provider of the services offering the best value to Port Houston. The criteria and relative weights that will be considered by Port Houston in evaluating each Response are as follows:

Evaluation Criteria	Relative Weight (%)
Price	35
Reputation, Quality, Safety	30
Benefit to Port Authority	20
Overall Compliance with Port Authority Policies	5
Small Business Participation	10





# SCOPE OF WORK OVERVIEW



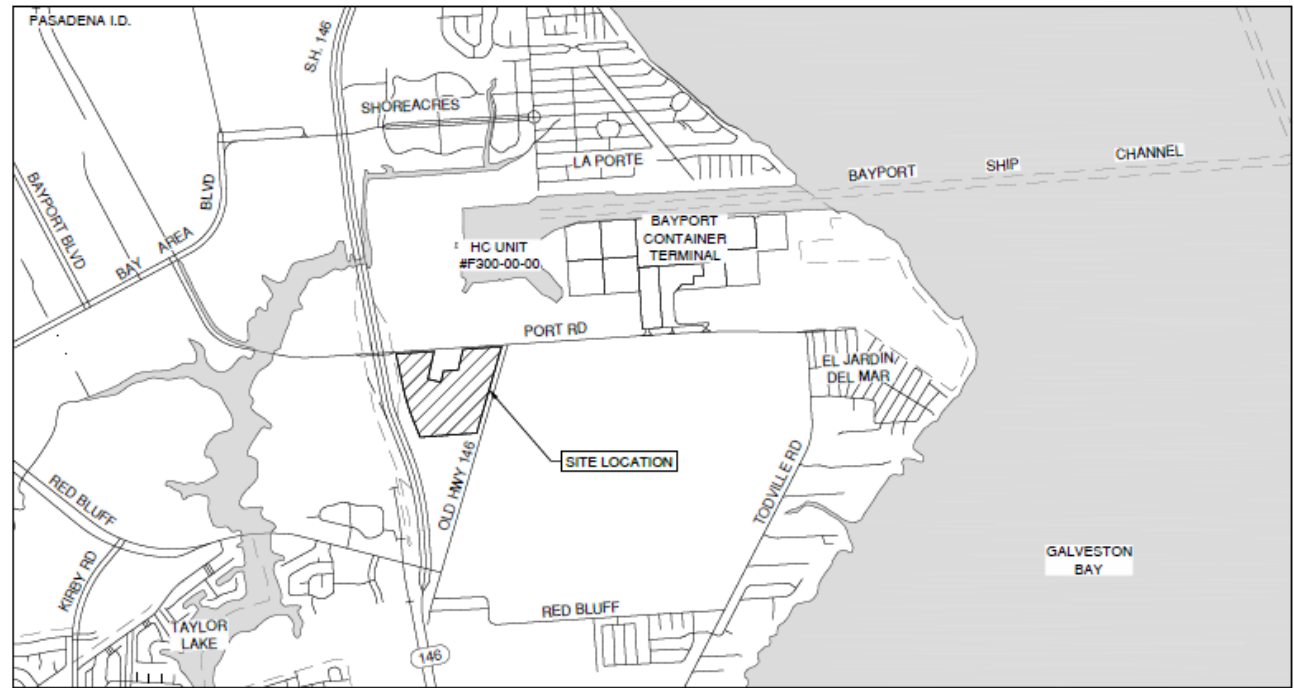
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# Project Scope

## CSP-3033 U-SHAPED PROPERTY CLEARING

### Overview:

- Project Location:
  - 90.38 AC South of Port Road, between SH 146 and Old HWY 146.
  - Gate Access off of old HWY 146.



LOCATION MAP  
KEY MAP #580Y





# Project Scope

## CSP-3033 U-SHAPED PROPERTY CLEARING

### Overview:

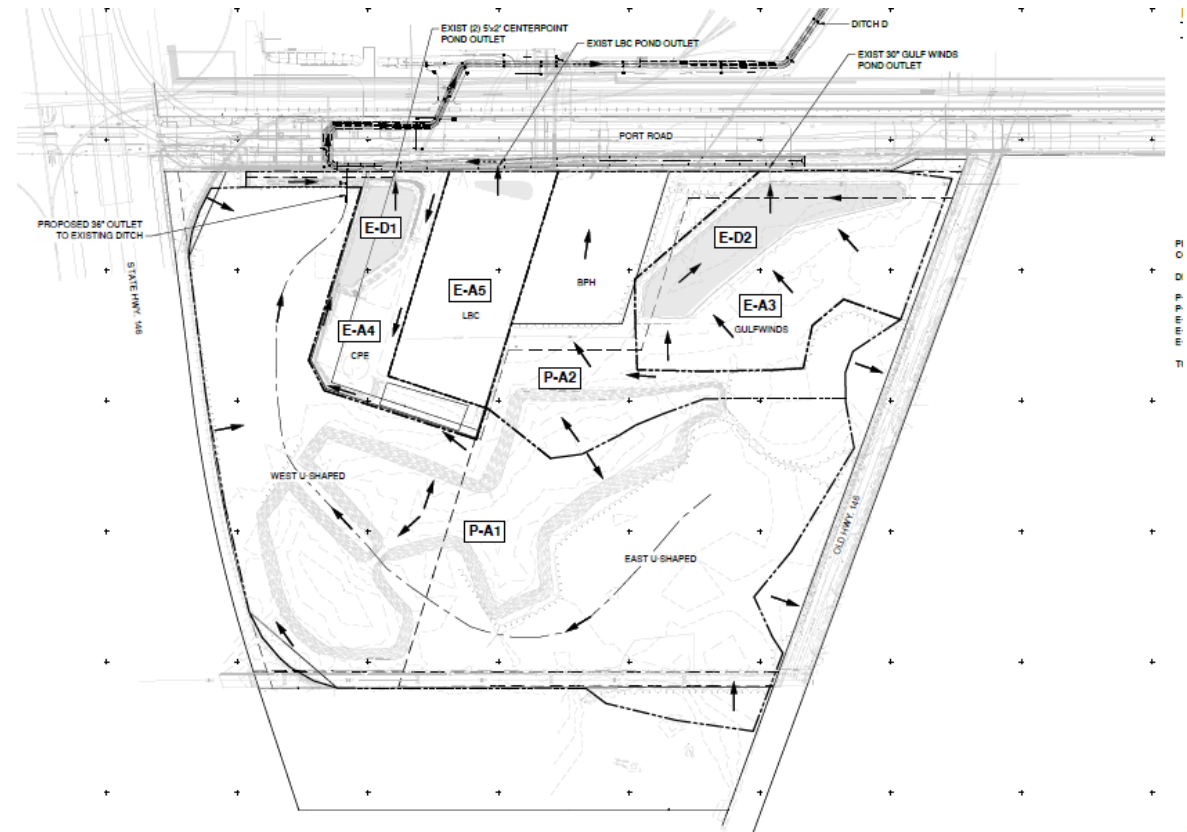
- Of the 90.38 AC:
- ~ 24 AC is Gulf Winds Leased Property (Blue Outline)
- Stockpile of dirt (White Outline)
- Image from 2019 to show stockpile contrast



# Project Scope

## CSP-3033 U-SHAPED PROPERTY CLEARING

- Drainage Improvements
  - Site Naturally drains to the Northeast Corner
  - PHA constructed Ditch D along Port Road to handle U-Shape Watershed capacities
  - Plan is to cut a relief ditch throughout site to help to drain North into Ditch D through a 36" outlet.
  - Gulfwinds property already drains to the small detention pond on their site.

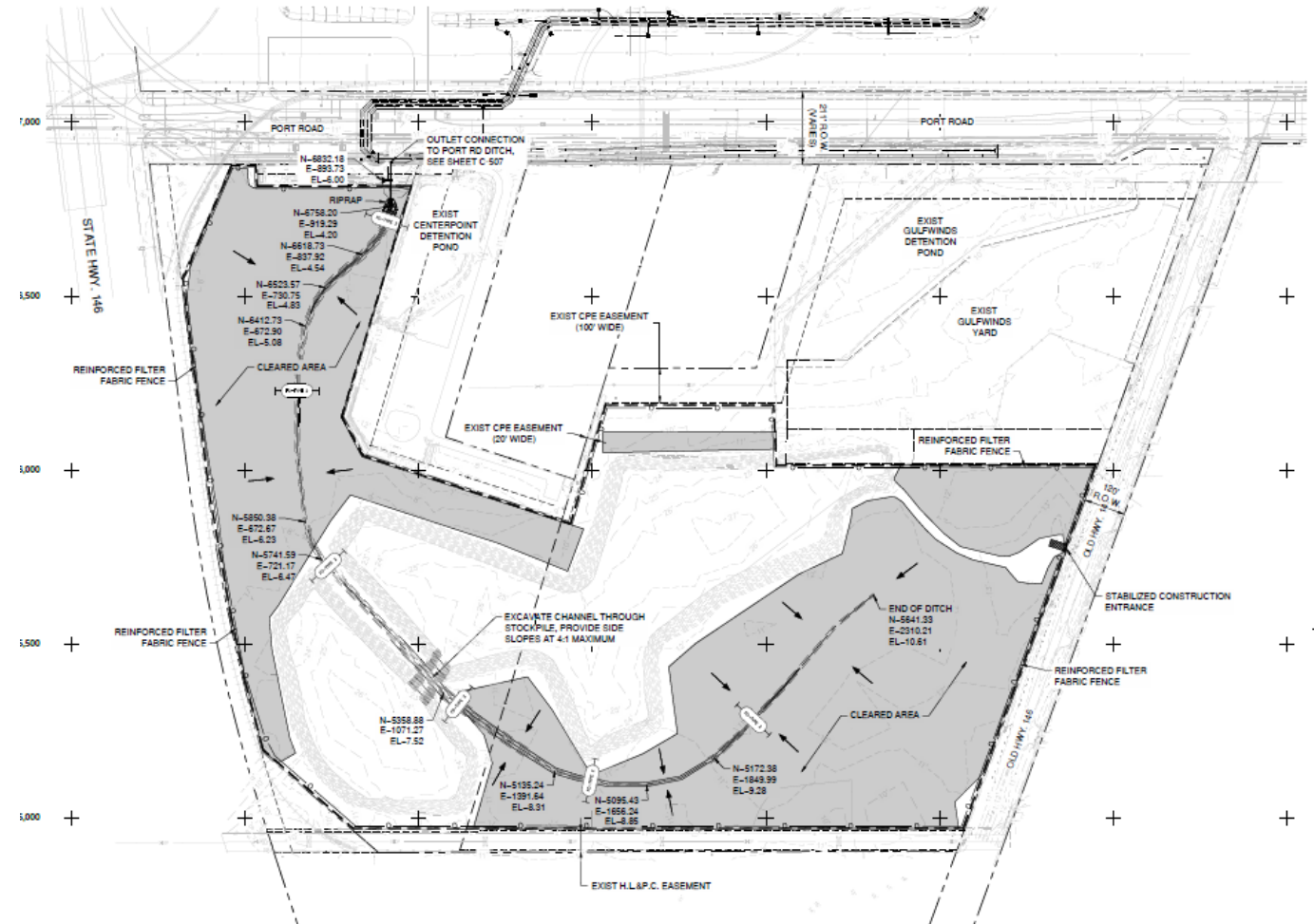




# Project Scope

## CSP-3033 U-SHAPED PROPERTY CLEARING

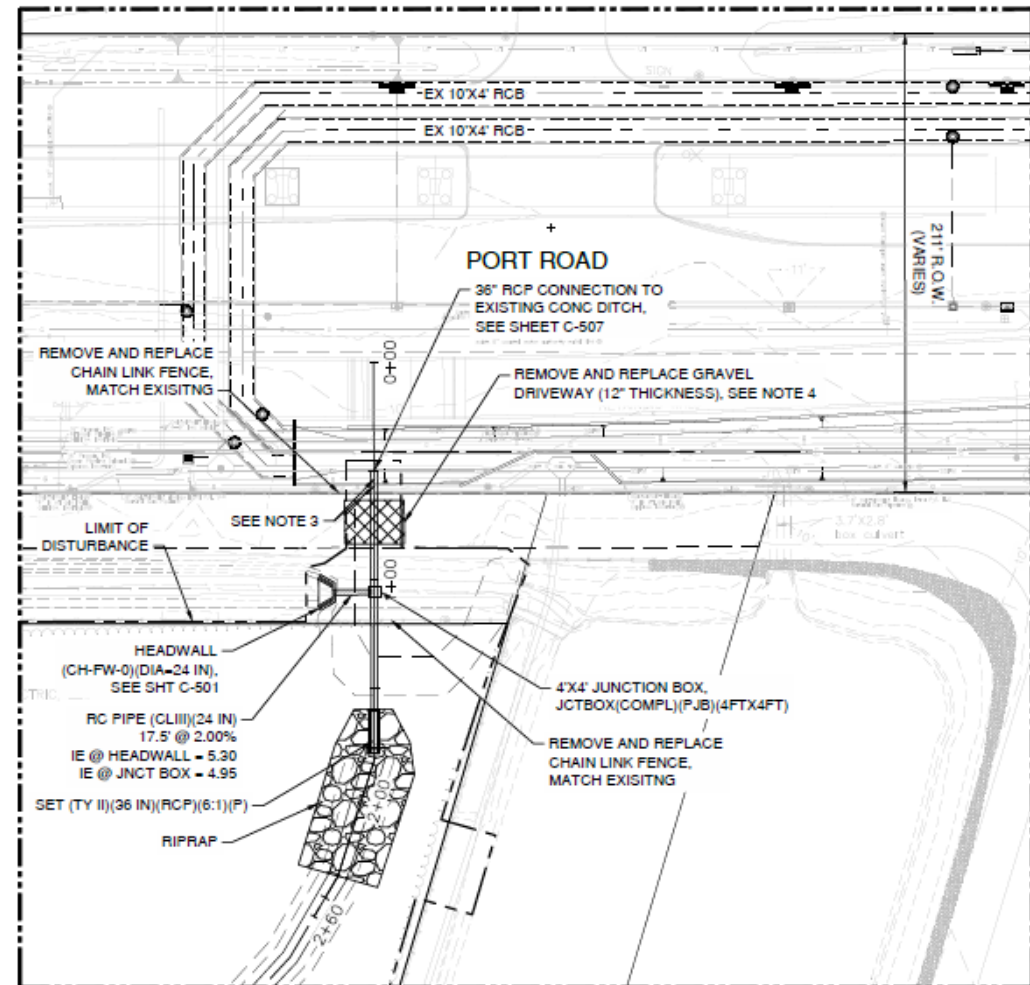
- Grading Plan



# Project Scope

## CSP-3033 U-SHAPED PROPERTY CLEARING

- 36" Outlet
  - Designed to take drainage from U-Shape to Ditch D
  - Junction Box with Inlet from CPE Access Road ditch
  - Connection into Ditch D
- Chain Link Fence replacement
- Rip Rap install
- Other Items:
  - Hydro-mulch Seeding
  - Post Construction Survey



# SITE VISIT

- **January 11, 2024 at 2:00 p.m.**
- Address: Bayport Container Terminal Adm. Bldg., 12621 Port Road, Seabrook, Texas 77586
- PROPER PPE & ID REQUIRED, PREFERABLY TWIC
- Last day to Submit Questions on Buyspeed is 1/17/2024
- Bids Due 1/24/2024 at 11 a.m.



# QUESTIONS?

Procurement Services

Email: [procurement@porthouston.com](mailto:procurement@porthouston.com)

Phone: (713) 670- 2464

New BuySpeed URL:

<https://buyspeed.porthouston.com>



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