

CSP-3003 REPLACEMENT OF SPEED GATES 2, 4, & 5 AT TURNING BASIN TERMINAL

Pre-Proposal Meeting
November 21, 2023
10:00 a.m.

PORT HOUSTON



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AGENDA

1. Pre-Proposal Meeting House Rules
2. Introductions
3. Business Equity
4. Procurement Services
5. Selection Criteria
6. Project Scope
7. Questions



PRE-PROPOSAL MEETING HOUSE RULES

- Attendees will begin the meeting in listen-only mode.
- There will be a Q&A session at the end of today's presentation.
- If you have any questions during the presentation, you may submit your Questions through the Teams Chat feature and they will be addressed at the end of the presentation.
- This presentation recording will be posted on the BuySpeed homepage under "Pre-Bid/Proposal Conference Information."



PHA PERSONNEL

- Roger Hoh– Director, Project & Construction Management
- Derek Garrett– Project Manager, Project & Construction Management
- Yvette Camel-Smith – Director, Procurement
- Alberto Foster – Manager Contracts, Procurement
- Sommer Freeman – Contract Administrator, Procurement
- Dr. Sabeeta Bidasie-Singh - Directory, Business Equity
- Brenda Ruiz – Business Equity Supplier Diversity Manager

Non PHA Personnel:

- Robert Rocha – Harris County Wage Rate Monitor



Harris County Wage Rate Compliance & Requirements:

- Attendance at pre-bid/proposal meetings and preliminary meetings
- Review and approve weekly certified payroll records
- Monitor wage rate compliance
- Review claims of non-compliance from the field and recommend appropriate responses as required or permitted under the Wage Scale Act



PORT COMMISSION



Ric Campo
Chairman of the Port Commission



Dean E. Corgey
Commissioner



Clyde Fitzgerald
Commissioner



Stephen H. DonCarlos
Commissioner



Alan A. Robb
Commissioner



Wendy Montoya Cloonan
Commissioner



Cheryl D. Cruzot
Commissioner



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BUSINESS EQUITY



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BUSINESS EQUITY S/MWBE INITIATIVE

- Business Equity Division provides resources to small, minority- and woman-owned businesses (S/MWBE) seeking to participate in Port Houston procurements and contracts.
- Port Houston promotes business opportunities for all sectors of the community and recognizes the importance of vendor and supplier diversity in its contracts.
- Port Houston has established an organizational 35% Small Business participation goal and a 30% Minority- and Woman Business Enterprise (MWBE) aspirational goal.



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BUSINESS ENTERPRISE DEFINITIONS

Small Business Enterprise (SBE)

- Gross revenues or number of employees, averaged over the past three years does not exceed the size standards defined by SBA.
- The net worth of the owner must be less than \$1.32 million, excluding the owner's primary residence and assets of the business.

Minority Business Enterprise (MBE)

- At least 51% Owned by one or more Minority Individuals, or at least 51% of the equity is Owned by one or more Minority Individuals.
- Both the management and daily business operations are carried out and controlled by one or more of the Minority Individuals who own it.

Woman-Owned Business Enterprise (WBE)

- At least 51% Owned by one or more Women, or at least 51% of the equity is Owned by one or more Women
- Both the management and daily business operations are carried out and controlled by one or more of the Women who own it.



CERTIFYING PARTNERS

- City of Houston *
- Houston Minority Supplier Development Council
- METRO *
- National Minority Supplier Development Council & Affiliates
- Small Business Administration 8(a) *
- South Central Texas Regional Certification Agency – SCTRCA *
- Texas Comptroller of Public Accounts – HUB Certification
- Texas Department of Transportation – TxDOT *
- Women’s Business Enterprise Alliance
- Women’s Business Enterprise National Council & Affiliates – WBENC

* No fee to apply



PORT HOUSTON S/MWBE ENROLLMENT DIRECTORY

How do I identify Port Houston enrolled small, minority- and woman-owned businesses (S/MWBE)?

Search for businesses in 2 easy steps:

1. Visit <https://porthouston.smwbe.com> Under the section on the left labeled Small, Minority and Woman Owned Business Directory and Online Application select the blue button labeled, "Find a S/MWBE Firm".
2. You will need to complete at least one of the fields in the popup window titled, Port Houston S/MWBE Enrollment Directory and Search.

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THE INTERNATIONAL PORT OF TEXAS™

OUR MAIN SITE CONTACTS AND SUPPORT

PORT HOUSTON
BUSINESS EQUITY
COMPLIANCE SYSTEM

Log In

SMALL, MINORITY AND WOMAN OWNED BUSINESS DIRECTORY AND ONLINE APPLICATION
Search for small, minority, and woman-owned businesses enrolled in Port Houston's Business Equity Programs, and/or apply to become an enrolled small, minority or woman-owned business.

Find a SMWBE Firm

OUTREACH & PROGRAM NOTICES
Business Networking Events

Detailed Description
RSVP For An Event

SYSTEM TRAINING

www.porthouston.smwbe.com



BUSINESS EQUITY CONTRACT REQUIREMENTS

This project has a 15% Small Business participation, weight 10 points.

TIPS TO INCREASE S/MWBE PARTICIPATION

- Establish relationships with S/MWBE's in advance
- Use the Port of Houston Directory.
- Advertise opportunities
- Offer assistance and use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
- What subcontractor's have you done business in the past and do they qualify?



PROCUREMENT



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PROCUREMENT

- No Contact Period – No communication between interested vendors and Port Houston staff during the active period
 - Technical questions should be submitted via BuySpeed
 - Last day to submit questions: 7 days before due date (12/6/2023)
- Responses are due no later than 11 a.m. on 12/13/2023
- Proposals must be submitted electronically via email to: **procurementproposals@porthouston.com**
- Use forms in the package
- Anticipated award date: 1/23/2023

EVALUATION CRITERIA

Port Houston will select the provider of the services offering the best value to Port Houston. The criteria and relative weights that will be considered by Port Houston in evaluating each Response are as follows:

Evaluation Criteria	Relative Weight (%)
Price	45
Reputation, Quality, Safety	25
Benefit to Port Authority	15
Overall Compliance with Port Authority Policies	5
Small Business Participation	10



SCOPE OF WORK OVERVIEW



PROJECT SCOPE

General Scope of Services:

- Demolition and salvage of existing speed gates
- Fabrication and delivery of new speed gates
- Installation of new speed gates



PROJECT CONSTRAINTS

- Project must be done in separate phases for each gate.
- Contractor will not be allowed to work on multiple gates simultaneously.
- Work completion of each gate must be approved by Port Houston representatives from Maintenance, Security, and Operations departments

Security Gate at Ramp Road 2



View from Entrance of Ramp Road 2



View from Exit of Ramp Road 2

Security Gate at Ramp Road 4



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Security Gate at Ramp Road 5



SITE VISIT

- Today at **2:00 p.m.**
- Address: e Executive Office Building at 111 East Loop North, Houston, Texas 77029, starting in the 1st floor lunch room.
- **PROPER PPE & ID REQUIRED, PREFERABLY TWIC**



QUESTIONS?

Procurement Services

Email: procurement@porthouston.com

Phone: (713) 670- 2464

New BuySpeed URL:

<https://buyspeed.porthouston.com>



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