

Pre-Proposal Conference:

CSP-2425 ANNUAL CONCRETE REPLACEMENT AT TURNING BASIN TERMINAL-2023

October 13, 2022
10 a.m.

PORT HOUSTON



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AGENDA

1. Pre-Proposal Conference House Rules
2. Introductions
3. Business Equity
4. Procurement Services
5. Selection Criteria
6. Project Scope
7. Questions



PRE-PROPOSAL CONFERENCE HOUSE RULES

- Attendees will begin the meeting in listen-only mode.
- There will be a Q&A session at the end of today's presentation.
- If you have any questions during the presentation, you may submit your Questions through the WebEx Q&A feature and they will be addressed at the end of the presentation.
- This presentation recording will be posted on the BuySpeed homepage under "Pre-Bid/Proposal Conference Information."



PHA Personnel:

Roger H. Hoh, P.E. – Director, PCM

Barbara Harris-Smith – Project Manager

Oscar Zavala – Construction Manager

Yvette Camel-Smith – Director, Procurement

Tanika Chukwumerije – Procurement Contract Manager

Brenda Ruiz – Business Equity

Eduardo Mejia – Business Equity

Non-PHA Personnel:

Robert Rocha – Harris County Wage Rate Monitor



PORT COMMISSION



Ric Campo
Chairman of the Port Commission



Dean E. Corgey
Commissioner



Clyde Fitzgerald
Commissioner



Stephen H. DonCarlos
Commissioner



Roy D. Mease
Commissioner



Wendy Montoya Cloonan
Commissioner



Cheryl D. Creuzot
Commissioner

Harris County Wage Rate Compliance & Requirements:

- Attendance at pre-bid/proposal meetings and preliminary meetings
- Review and approve weekly certified payroll records
- Monitor wage rate compliance
- Review claims of non-compliance from the field and recommend appropriate responses as required or permitted under the Wage Scale Act



BUSINESS EQUITY



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BUSINESS EQUITY S/MWBE INITIATIVE

- Business Equity Division provides resources to small, minority- and woman-owned businesses (S/MWBE) seeking to participate in Port Houston procurements and contracts.
- Port Houston promotes business opportunities for all sectors of the community and recognizes the importance of vendor and supplier diversity in its contracts.
- Port Houston has established an organizational 35% Small Business participation goal and a 30% Minority- and Woman Business Enterprise (MWBE) aspirational goal.

35%

SBE participation
goal

30%

MWBE aspirational
goal



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BUSINESS ENTERPRISE DEFINITIONS

Small Business Enterprise (SBE)

- Gross revenues or number of employees, averaged over the past three years does not exceed the size standards defined by SBA.
- The net worth of the owner must be less than \$1.32 million, excluding the owner's primary residence and assets of the business.

Minority Business Enterprise (MBE)

- At least 51% Owned by one or more Minority Individuals, or at least 51% of the equity is Owned by one or more Minority Individuals.
- Both the management and daily business operations are carried out and controlled by one or more of the Minority Individuals who own it.

Woman-Owned Business Enterprise (WBE)-

- At least 51% Owned by one or more Women, or at least 51% of the equity is Owned by one or more Women
- Both the management and daily business operations are carried out and controlled by one or more of the Women who own it.



CERTIFYING PARTNERS

- City of Houston *
- Houston Minority Supplier Development Council
- METRO *
- National Minority Supplier Development Council & Affiliates
- Small Business Administration 8(a) *
- South Central Texas Regional Certification Agency – SCTRCA *
- Texas Comptroller of Public Accounts – HUB Certification
- Texas Department of Transportation – TxDOT *
- Women’s Business Enterprise Alliance
- Women’s Business Enterprise National Council & Affiliates – WBENC

* No fee to apply



PORT HOUSTON S/MWBE ENROLLMENT DIRECTORY

How do I identify Port Houston enrolled small, minority- and woman-owned businesses (S/MWBE)?

Search for businesses in 2 easy steps:

1. Visit <https://porthouston.smwbe.com> Under the section on the left labeled Small, Minority- and Woman-Owned Business Directory and Online Application select the blue button labeled, "Find a S/MWBE Firm".

2. You will need to complete at least one of the fields in the popup window titled, Port Houston S/MWBE Enrollment Directory and Search.

<https://porthouston.smwbe.com/Default.asp?>

PORT HOUSTON
THE INTERNATIONAL PORT OF TEXAS™

OUR MAIN SITE [CONTACTS AND SUPPORT](#)

PORT HOUSTON BUSINESS EQUITY COMPLIANCE SYSTEM

Log In

SMALL, MINORITY AND WOMAN OWNED BUSINESS DIRECTORY AND ONLINE APPLICATION
Search for small, minority, and woman-owned businesses enrolled in Port Houston's Business Equity Programs, and/or apply to become an enrolled small, minority or woman-owned business.

OUTREACH & PROGRAM NOTICES
Business Networking Events

Detailed Description
RSVP For An Event

SYSTEM TRAINING

Find a SMWBE Firm

BUSINESS EQUITY CONTRACT REQUIREMENTS

- Minimum 15% M/WBE (M/WBE) participation (Pass/Fail)



GOOD FAITH EFFORTS- (GFE)



WHAT ARE GOOD FAITH EFFORTS (GFEs)?

“Good Faith Efforts” or “GFE” means efforts to achieve an SBE, MBE or WBE (as applicable) participation goal, which efforts, by their scope, intensity, and appropriateness, can reasonably be expected to fulfill the applicable Program requirement.



GFE- Good Faith Efforts (Attachment 10)

- If your bid meets the contract requirement, then you are encouraged to submit Good Faith Efforts.
- Good Faith Efforts are not required but are highly encouraged.
- If a bidder anticipates it cannot or will not meet the contract goal, and they do not submit GFE (attachment 10), they will be deemed Non-Responsive.
- GFEs must be submitted with the solicitation. GFE cannot be submitted after solicitation due date.



GFE- Good Faith Efforts (Attachment 10)

Example 1: The proposed S/MWBE subcontractor is waiting on notification of Certification approval.

Example 2: The proposed participation level is very close to the required Goal, and the Bidder desires a margin of safety.

Example 3: Port Houston's evaluation of the proposed participation level determines that the participation level that is counted is less than the level that the Bidder expects, with a result that the total participation level counted fails to meet the Contract Goal.



EVALUATING GFE- Good Faith Efforts (Attachment 10)

- Did Bidder attend pre-bid/pre-proposal meetings?
- Did Bidder ask questions about meeting Contract Goal, either at Pre-Proposal meeting or in BuySpeed's Q&A?
- Follow-up with S/MWSBEs attending the meetings to discuss subcontracting opportunities.
- Contact S/MWSBEs found on PHA online directory to discuss subcontracting opportunities.
- Advertise subcontracting opportunities in news media, general circulation, trade, professional association, and/or S/MWBE-focused traditional and social media regarding subcontracting opportunities?



EVALUATING GFE- Good Faith Efforts (Attachment 10)

- Conduct outreach with S/MWBE organizations no less than 10 business days before solicitation due date.
- Does the documentation show that Bidder provided interested S/MWBEs with adequate information about the project's plans, specifications, scope of work, and requirements?

DOCUMENT. DOCUMENT. DOCUMENT. DOCUMENT.



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DOCUMENTATION OF GFE

- Emails, and or copies of documentations sent
- Copies of communication to certified firms
- Phone logs with results of the contact. A phone contact list will NOT suffice. (dates, who, result)
- Negotiations made with certified firms.
- Copies of advertising.

DOCUMENT. DOCUMENT. DOCUMENT. DOCUMENT.



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TIPS TO INCREASE S/MWBE PARTICIPATION

- Establish relationships with S/MWBE's in advance
- Use the Port of Houston Directory.
- Advertise opportunities
- Offer assistance and use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
- What subcontractor's have you done business in the past and do they qualify?



PROCUREMENT



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PROCUREMENT

- No Contact Period – No communication between interested vendors and Port Houston staff during the active period.
 - Technical questions should be submitted via BuySpeed
 - Last day to submit questions: 7 days before due date (10/19/2022)
- Responses are due no later than 11 a.m. on 10/26/2022
- Proposals must be submitted electronically via email to: procurementproposals@porthouston.com
- Use forms in the package
- Anticipated award date: 12/6/2022



EVALUATION CRITERIA

If the required **minimum 15% Minority and/or Women-Owned Business (M/WBE)** participation is met or adequate documentation of Good Faith Efforts is submitted, then Port Houston will select the provider of the services offering the **best value** to Port Houston. The response package will be evaluated based on the following criteria and relative weights.

Evaluation Criteria	Relative Weight (%)
Price	45
Respondent	35
Benefit to Port Authority	15
Overall Compliance with Port Houston Policies	5



DOCUMENT CHECKLIST

Proposal Response form:
(Page 32 of Solicitation Package)

Page 2 of the Proposal Response
Form – Required Attachments



PORT OF HOUSTON AUTHORITY Proposal Response

PURCHASE OF THREE DOCKSIDE ELECTRIC CONTAINER CRANES FOR WHARVES NOS. 2 AND 6 AT BAYPORT CONTAINER TERMINAL

For detailed instructions regarding the completion of this Proposal Response form and other related forms, or the submission, evaluation, or ranking of proposals or bids, see Instructions to Respondents.

If Respondent Company Business Entity is privately held, please list all equity owners and their contact information: <i>(If not enough room, list on separate sheet)</i>	Name	Address	Telephone

Part C: Response Attachments

Complete and attach the following required documents to the Proposal Response in the order listed below. All required attachments are due to be submitted as one package by the Response Due Date. Regardless of delivery method or circumstance, any Response received after the specified time and date will be returned to the Respondent unopened. Any Response submitted using forms other than those provided by PHA, when such forms are provided, or excluding any of the documentation requested, may be rejected by PHA.

Attach to Response	Attachment No.	Attachment Name ^[1]
<input checked="" type="checkbox"/>	Attachment 01	Price Form, including Price Exhibit
<input checked="" type="checkbox"/>	Attachment 02	Services Experience Form
<input checked="" type="checkbox"/>	Attachment 03	Professional References Form
<input checked="" type="checkbox"/>	Attachment 04	Background Information Form
<input checked="" type="checkbox"/>	Attachment 05	Additional Response Submittals – High Tech Equipment*
<input checked="" type="checkbox"/>	Attachment 06	Disclosure of Former Port Authority Employees Form
<input checked="" type="checkbox"/>	Attachment 07	Work Breakdown Form
<input checked="" type="checkbox"/>	Attachment 08	Small, Minority-and Women-Owned Business Enterprise Plan
<input checked="" type="checkbox"/>	Attachment 09	Small, Minority-and Women-Owned Business Enterprise Participation Letter of Intent
<input type="checkbox"/>	Attachment 10	NOT USED
<input checked="" type="checkbox"/>	Attachment 11	Safety Record Data Form
<input checked="" type="checkbox"/>	Attachment 12	Conflict of Interest Questionnaire
<input checked="" type="checkbox"/>		Port of Houston Authority Bid/Proposal Security Form
		Other _____

[1]: Except where noted otherwise by **, each attachment submitted must be on the Port of Houston Authority form included in the proposal documents.

SCOPE OF WORK OVERVIEW



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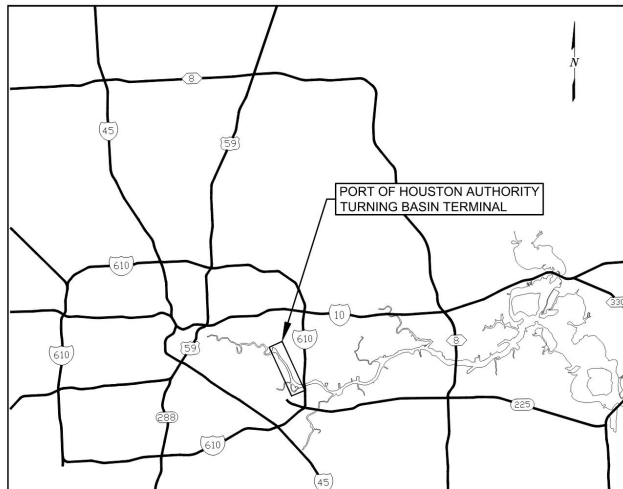
PORT OF HOUSTON AUTHORITY

ANNUAL CONTRACT FOR CONCRETE REPLACEMENT AT TURNING BASIN TERMINAL - 2023

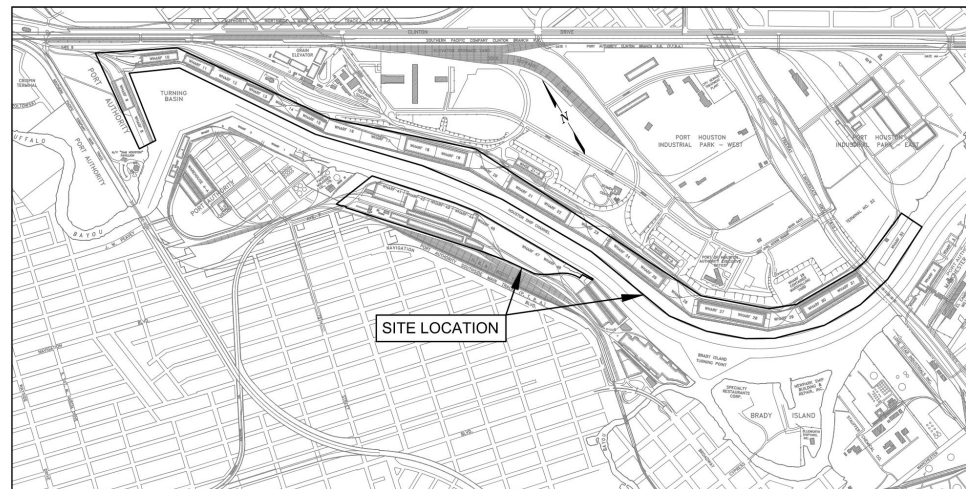


Lawrence D. Goldberg
9/15/2022

DWG NO: C10-D05-022
September 2022



VICINITY MAP
- N.T.S. -



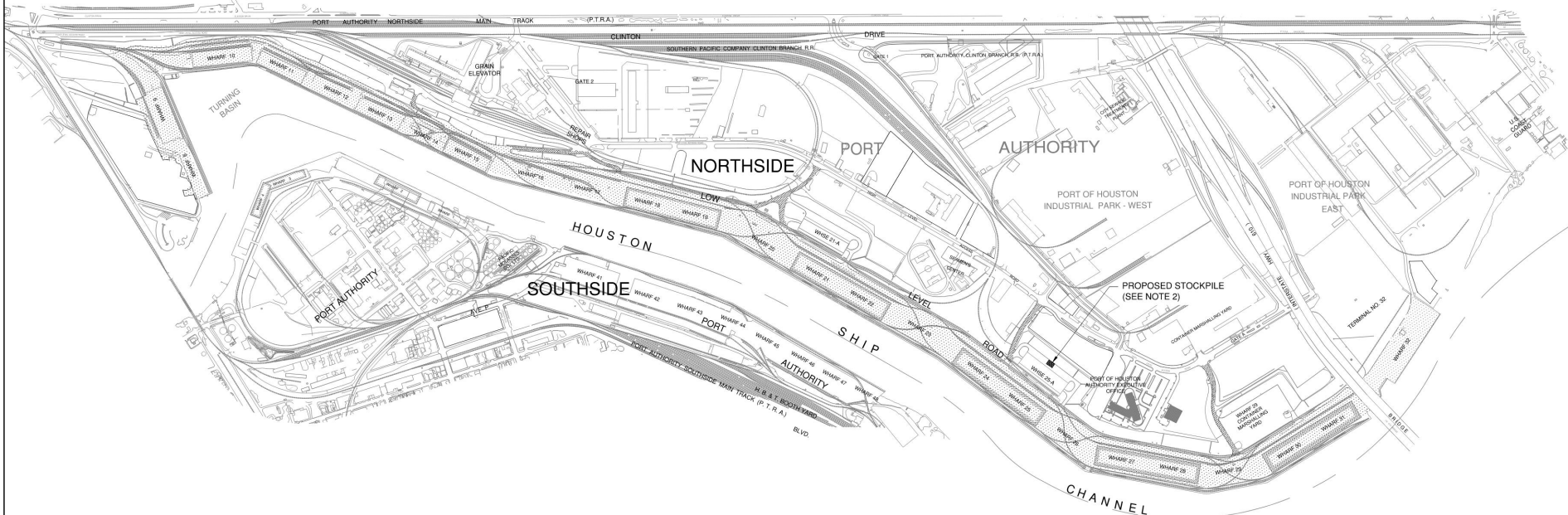
LOCATION MAP
- N.T.S. -



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TURNING BASIN TERMINAL

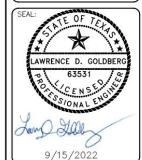


- NOTES
- PAVEMENT REPLACEMENT MAY ALSO INCLUDE AREAS WITHIN THE TRANSIT SHEDS.
 - HAYBALE PERIMETER FENCE DETAIL OF SHEET C-006 REQUIRED TO BE IN PLACE TO RECEIVE EXCAVATED SOIL IDENTIFIED BY CONSTRUCTION MANAGER DURING CONSTRUCTION.
 - EXISTING PAVEMENT LIMITS OF PROPOSED PAVEMENT REPLACEMENT AREAS ARE WITHIN TURNING BASIN TERMINAL (AREAS TO BE DETERMINED BY PHA DURING CONSTRUCTION USING TASK ORDERS)



PORT OF HOUSTON AUTHORITY

CivilTech Engineering, Inc.
3100 West 177th
(281) 844-0000 Fax: (281) 844-0010
Houston, TX 77058



PROJECT TITLE:
ANNUAL CONTRACT FOR CONCRETE REPLACEMENT AT TURNING BASIN TERMINAL - 2023

SHEET TITLE:
SITE PLAN

REV	DATE	DESCRIPTION

DESIGNER: BHS
CADD: RG
CHECKER: BHS
DATE: 06-17-20
SCALE: AS SHOWN

DRAWING NO:
C10-D05-022
SHEET NO. REV. NO.
C-001



OVERALL SCOPE OF PROJECT

- **Sawcut, Removal and Replacement of Existing 6-inch through 10-inch Concrete Pavement**
- **Remove / Replace Concrete Curb (Mountable) as Directed**
- **Removal of Debris from the Site and Proper Disposal**
- **Remove / Replace Bollards as Directed**
- **Adjust / Replace Fire Hydrants & Gate Valves as Directed**
- **Remove / Replace 18-inch to 36-inch RCP as Directed**
- **Install and Maintain SWPPP Inlet Protection Barriers**
- **Adjust Duct Bank Tops as Directed**
- **Adjust Pavement Grade with Concrete Raising Polymer**
- **Repair Wharf Deck Apron**
- **Armor Joint Replacement**
- **Repair Encased Rail**



PROJECT SITE VISIT

- Today, 10/13 at **2:00 pm**, this will be a walking tour
- Address:
111 East Loop North (Exit 29), Houston, TX 77029
(Executive Office Building)
- Port personnel will meet contractors at the front desk
- TWIC or a current State ID is required
- Hi-vis vests and hard hats required



Procurement Services

Email: procurement@porthouston.com

Phone: (713) 670- 2464

QUESTIONS?

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